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**Health Services Cost Review Commission**

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**MEMORANDUM**

TO: Chief Financial Officers

FROM: Gerard J. Schmith *AGS*  
Deputy Director, Hospital Rate Setting

DATE: June 27, 2017

RE: Required Annual Updates to the GBR Agreement Appendices

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The GBR Agreements require annual updates of certain appendices. Specifically, Appendices F and G require updating by each GBR Hospital. These appendices must be completed for FY 2017 and returned to the Commission's office by no later than July 31st, 2017. To facilitate your meeting this requirement, these forms have been attached to this memorandum for quick reference. If you do not have any changes from FY 2016 to FY 2017 to report, please indicate that on the appropriate form and return.

There are still a few hospitals that have not returned the Appendices for FY 16. If your hospital still has outstanding appendices for FY 16, these should be included with your FY 2017 submission.

Please timely email all completed appendices to your analyst by July 31st, 2017.

Thank you.