





Financial Data Submission Process through DAVE

June 25th, 2025

Housekeeping & Questions

- 1. Use the Chat Box for Quick Questions 
 - For: Quick, simple questions, sharing comments, or adding links
 - How:
 - Click on the Chat option
 - Type your question into the chat window at any time. We have a moderator who will either answer you directly, or flag it for the presenter to address.
- 2. Use the "Raise Hand" Feature to Speak 
 - For: More complex questions or when you'd like to speak to the group.
 - How:
 - Click the Reactions and then "Raise Hand" button.
 - The moderator will call on you at an appropriate time. Please wait to be acknowledged before unmuting your microphone.
- If we are not able to get to your question, we will respond to it via email
- We will share the questions and responses along with the link to the recording of the meeting

Why a New Tool?

- **Fragmented Submissions:** Needing to use different sites and platforms creates a disconnected and inefficient workflow.
- **Difficult & Siloed Reporting:** It's challenging to generate comprehensive reports, especially when trying to compare critical data like Case Mix and Financial Revenue.
- **Cumbersome File Uploads:** The process for submitting multiple files is often slow and repetitive.
- **Manual Tracking:** Relying on manual reminders and follow-ups to track deadlines and submission statuses.

What to Expect from This Overview?

- Our goal is to give you a clear picture of DAVE. By the end of this session, you will:
 - **Understand “Why”:** See how DAVE will directly address our current challenges.
 - **Discover Key Benefits:** Learn how this tool will make your work easier and more efficient.
 - **See it in Action:** Get a first look at the key features
 - **Know the Next Steps:** Understand the transition plan and where to find help and training.

DAVE - Data Accuracy and Validation Engine

- DAVE is a modern, centralized platform designed to streamline the data submissions to the HSCRC
- It will be your single source for submitting, tracking, and managing all data submissions such as
 - Case Mix, UCC, Financial Data, Annual Filing
- It is secure and built to support the critical work you do every day.

Key Benefits for You

- Save Significant Time
 - Automated data validation and smart fields reduce manual entry.
- Improve Data Accuracy
 - Built-in checks and required fields prevent common errors before submission.
- Simplify Reporting
 - Easily access and export historical data for your records and analysis.
- Stay on Schedule
 - Automated reminders and notifications help ensure timely submissions



DAVE - Overview

Your Home Base: DAVE Tasks

DAVE

Menu

Tasks

Production File Submission

Supplemental Data Submission

Test/Sandbox File Submission

Review Test Error Reports

Hospital Reports

Case Mix vs Financial

Tasks

1 Hospital:

310005 - Test

| Data Type | Fiscal Year | Period | Submiss... | Due Date | Status | Status Reason | Submission Date | Error % | Error Report |
|---------------------|-------------|--------|------------|------------|----------|---|---------------------|---------|--------------|
| 12 Month Projection | 2025 | Yearly | Financial | 08/20/2025 | Data Due | Scheduled 12 Month Projection data collection | | | |
| 6 Month Projection | 2025 | Yearly | Financial | 05/21/2025 | Complete | Projection Submitted | | | |
| Financial FSA data | 2025 | May | Financial | 06/30/2025 | Data Due | Scheduled Financial FSA data data collection | | | |
| Financial FSA data | 2025 | April | Financial | 06/18/2025 | Complete | DQ passed | 06/17/2025 08:28 AM | | |
| Monthly Experience | 2025 | May | Financial | 06/30/2025 | Data Due | Scheduled Monthly Experience data collection | | | |
| Monthly Experience | 2025 | April | Financial | 05/30/2025 | Complete | DQ passed | 06/17/2025 01:31 AM | | |

5 Submission History

6 FSA Data

| Action | Request Reason | Comments | Date | Status | Error % | Error Report |
|-----------------------------------|----------------|----------|---------------------|--------|---------|--------------|
| Submission Completed | | | 06/17/2025 08:28 AM | | | |
| Error Reports Created | | | 06/17/2025 08:28 AM | Active | | |
| File picked up for DQ | | | 06/17/2025 08:26 AM | | | |
| File picked up for DQ | | | 06/17/2025 08:22 AM | | | |
| Task created as per prod schedule | | | 06/17/2025 06:47 AM | | | |

- 1 – Choose the Hospital
- 2 - List of tasks
- 3 – Details of each task
- 4 – Error report
- 5 - Details of submission
- 6- View & download submitted data
- 7 - Logout

General Workflow

- General Workflow
 - Submission window opens
 - Receive email notification
 - Prepare and Submit data
 - Receive email about data process completion
 - If DQ Failed
 - Review Error Report
 - Fix Data
 - Resubmit
 - If DQ Passed
 - View Data
 - Review Case Mix Vs Financial Comparison
 - Unable to Submit Data
 - Request for Extension

Type of Tasks for Financial Data


| Data Type | Frequency | Submission Window |
|-------------------------------|-----------|-------------------------------|
| 6 Month Financial Projection | Annual | August 1 – August 30 |
| 12 Month Financial Projection | Annual | January 1 – February 28 |
| Financial Experience | Monthly | 30 days from the end of month |
| 9 Month Attestation | Annual | May 15 – May 20 |
| 12 Month Attestation | Annual | August 11 – August 20 |
| FSA | Monthly | 30 days from the end of month |
| FSB | Quarterly | 30 days from the end of qtr. |



Financial Projection Reporting

Financial Projection Reporting (GBR – TPR Reporting)

- Financial Projection for
 - 6 month: Within 60 days of start of Fiscal Year
 - August 30, 2025
 - 12 month: Within 60 days of start of 3rd Quarter of Fiscal Year
 - Feb 28, 2026
- Submission Window Starts
 - August 1st
- Hospitals can fill out all 12 months in August
 - If you fill out all 12 months, both 6 month and 12 month tasks will be marked as completed
- How to Enter Projection Data?
 - Find the task for the Projection data
 - Click on the task
 - Click on the Financial Data Projection button
 - Fill in the form
 - You can provide data for all 12 months when the 6 month task opens

 If experience data for a month has been submitted, you will not be able to enter data for that month.

Enter Projection Data

DAVE



Menu



Tasks

Hospital:

310005 - Test

Tasks

1

Production File Submission

Supplemental Data Submission

Test/Sandbox File Submission

Review Test Error Reports

Hospital Reports

Case Mix vs Financial

Data Type

Fiscal Year

Period

Submission Type

Due Date

Status

Status Reason

6 Month Projection

2025

Yearly

Financial

05/21/2025

Complete

Projection Submitted

Monthly Experience

2025

April

Financial

05/30/2025

Complete

DQ passed

Financial FSA data

2025

May

Financial

06/30/2025

Data Due

Scheduled Financial FSA data data collection

Monthly Experience

2025

May

Financial

06/30/2025

Data Due

Scheduled Monthly Experience data collection

12 Month Projection

2025

Yearly

Financial

08/20/2025

Data Due

Scheduled 12 Month Projection data collection

Financial FSA data

2025

April

Financial

06/18/2025

Complete

DQ passed

Request Extension

2

Financial Data Projection

Submission History

Action

Request Reason

Comments

Date

Status

Task created as per prod schedule

06/17/2025 06:33 AM

Enter Projection Data

Monthly Financial Projections

Fiscal Year: July 2025 - June 2026

Submission Deadlines

Projections for **July 2025 - December 2025** should be submitted by **August 30, 2025**.

Projections for **January 2026 - June 2026** should be submitted by **February 28, 2026**.

Period 1: July - December 2025

| | |
|----------------|----------|
| July 2025 | 0 |
| August 2025 | 0 |
| September 2025 | 12312312 |
| October 2025 | 1231232 |
| November 2025 | |

Projections for the first half of the fiscal year.

Period 2: January - June 2026

| | |
|---------------|---|
| January 2026 | 0 |
| February 2026 | 0 |
| March 2026 | 0 |
| April 2026 | 0 |
| May 2026 | |

Projections for the second half of the fiscal year.

Submit All Projections



Experience, FSA, and FSB Data Reporting

Preparing Data

- Use the new templates for Experience, FSA, and FSB Data
 - Contains two tabs
 - metadata tab
 - Choose Hospital ID (Six-digit Hospital ID)
 - Enter reporting Period
 - Hospital Name auto populate
 - Respective Data tab
 - Experience data template will have “experience_data” tab
 - FSA data template will have “FSA” tab
 - FSB data template will have “FSB” tab
 - Columns in the experience data tabs remain the same as the previous template
 - Only report_date is move to the metadata tab
 - Revision Comments have been removed

Preparing Data (Continued)

Option 1 - Self validating Templates

- Download the self-validating templates from HSCRC website
- Validates data before uploading to DAVE
 - As you enter data Excel Pop ups show errors
 - Invalid Hospital ID
 - Invalid Rate Center Code
 - Value must be numeric
 - Values in Red font
 - Indicate entered value is not valid
 - Dependent Field Highlighting
 - If two cells are highlighted in blue, indicate both the highlighted cells must be populated.
- Auto populates totals
 - Once you enter Inpatient Instate volume and Inpatient Out of state volume
 - Total Inpatient volume will be auto populated

Option 2 – Populate the data using programs

- Using the template is not necessary
- Tab names should be the same as the templates
- The file should be .xlsx or .xls
- Column Name should be the same as the templates

Data Quality Checks

- DQ checks will be performed after submitting the data in Case of both Options



Entering data in Experience Data Template

Entering data in FSA template

- Cells in Yellow
 - Cannot be left empty
 - Must be numeric
- Cells in White with 0
 - Calculated fields
 - Will be filled when data is entered in yellow cells
- Cells in white with no 0
 - Do not enter data

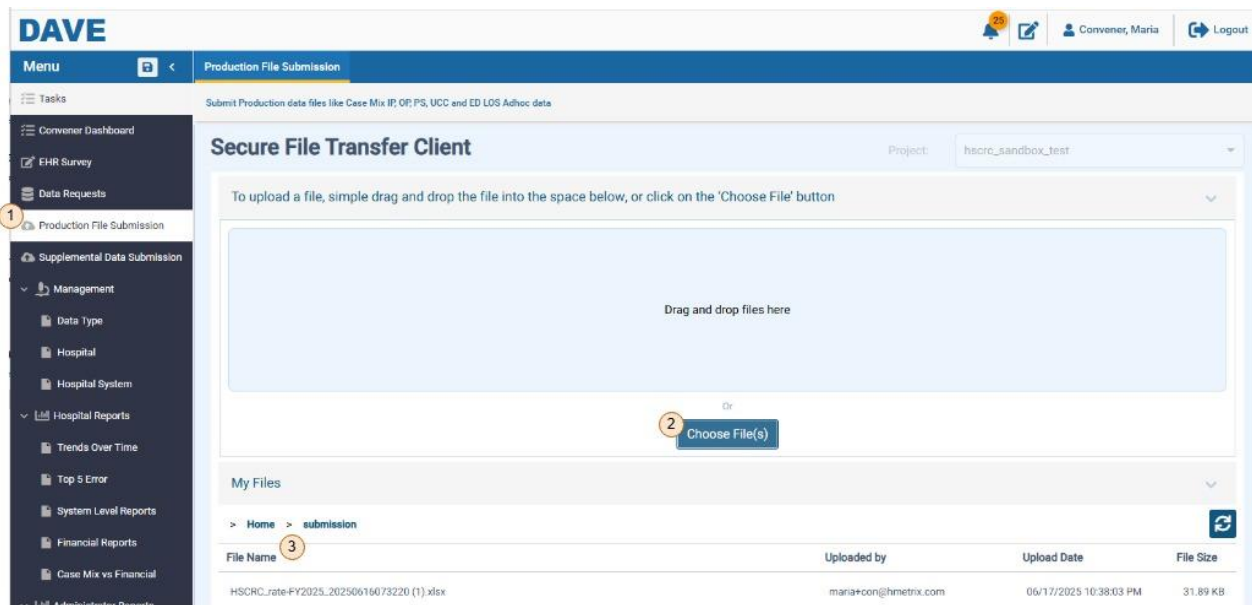
| Code | Revenue and Expense Summary | Regulated | Unregulated | Total |
|------|--|-----------|-------------|-------|
| A | Inpatient Revenues | | | 0 |
| B | Outpatient Revenues | | | 0 |
| C | Gross Patient Revenues (A+B) | 0 | 0 | 0 |
| D | Inpatient Charity Care | | | 0 |
| D1 | Inpatient Bad Debts | | | 0 |
| E | Outpatient Charity Care | | | 0 |
| E1 | Outpatient Bad Debts | | | 0 |
| F | Inpatient HSCRC Approved Discounts & Differentials | | | 0 |
| F1 | Inpatient Denials | | | 0 |
| F2 | Inpatient Admin., Courtesy, Policy, & Other Disc. & Adj. | | | 0 |
| F3 | Outpatient Hscrc Approved Discounts & Differentials | | | 0 |
| F4 | Outpatient Denials | | | 0 |
| F5 | Outpatient Admin., Courtesy, Policy & Other Disc. & Adj. | | | 0 |
| F6 | Total Disc. Diff's, Denials & Adj. (F+F1+F2+F3+F4+F5) | 0 | 0 | 0 |
| G | Deduction From Revenues (D+D1+E+E1+F6) | 0 | 0 | 0 |
| H | Net Patient Revenues (C-G) | 0 | 0 | 0 |
| I | Other Operating Revenues | | | 0 |
| J | Net Operating Revenues (H+I) | 0 | 0 | 0 |
| K | Salaries & Wages | | | 0 |
| L | Employee Benefits | | | 0 |
| M | Other Operating Expenses | | | 0 |
| N | Operating Exp (excluding Depr & Int) (K+L+M) | 0 | 0 | 0 |
| O | Interest | | | 0 |
| P | Depreciation and Amortization | | | 0 |
| Q | Total Operating Expenses (N+O+P) | 0 | 0 | 0 |
| R | Excess(DEF) Opr Revenues over Expenses (J-Q) | 0 | 0 | 0 |
| S | Non-Operating Revenues | | | 0 |
| T | Nonoperating Expenses | | | 0 |
| U | Excess (Deficit) Revenue Over Expenses (R+S -T) | 0 | 0 | 0 |

Entering data in FSB template

- Cells in Yellow
 - Cannot be left empty
 - Must be numeric
- Cells in White with 0
 - Calculated fields
 - Will be filled when data is entered in yellow cells

| Code | Balance Sheet Data | Value |
|------|--|-------|
| AA | Cash & Investments | |
| BB | Accounts Receivable | |
| CC | Allowance for Doubtful Accounts | |
| DD | Net Accounts Receivable (BB-CC) | 0 |
| EE | Inventories | |
| FF | Prepaid Expenses & Other Current Assets | |
| GG | Total Current Assets (AA+DD+EE+FF) | 0 |
| HH | Property, Plant & Equipment | |
| II | Accumulated Depreciation & Amortization | |
| JJ | Net Property, Plant & Equipment (HH-II) | 0 |
| KK | Other Long Term Assets | |
| LL | Total Long Term Assets (JJ+KK) | 0 |
| MM | Total Assets (GG+LL) | 0 |
| NN | Total Current Liabilities | |
| OO | Long Term Debts | |
| PP | Other Long Term Liabilities | |
| QQ | Total Long Term Liabilities (OO+PP) | 0 |
| RR | Total Liabilities (NN+QQ) | 0 |
| SS | Fund Balance | |
| TT | Total Liabilities & Fund Balance (RR+SS,TT=MM) | 0 |

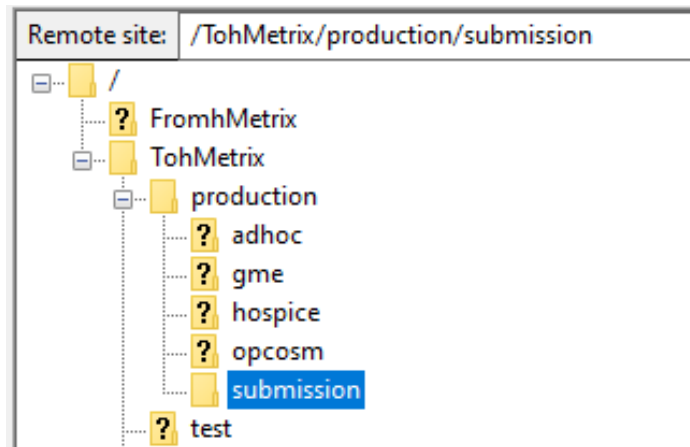
How to Submit Production Data- DAVE?



1. Click on Production File Submission in the left side menu
2. Click on 'Choose File(s)' Button, Choose the file from your computer
3. Name of uploaded file is displayed in the grid at the bottom
4. Once file is processed, email is sent with Error Percent

How to Submit Production Data- SFTP?

- Hospitals that use SFTP
 - Prepare Files
 - Upload to
 - /TohMetrix/production/submission
- Please check in with Case Mix counter parts
 - In house automations may have been set up at some hospitals



Was the Submission Accepted?

- Email notification indicating
 - File submission error
 - Column names did not match template
 - Hospital ID was not valid
 - Submission Accepted
 - Error Percent is 0%
 - DQ failed
 - Error Percent is >0%
- Status will also be updated in DAVE
- Next steps after Email notification
 - File submission error
 - Fix issues stated in email notification
 - Resubmit
 - Submission Accepted
 - Login to DAVE to review submitted data
 - DQ failed
 - Login to DAVE to review error report
 - Fix Issues in Error report and Resubmit

 Reach out to hscrcteam@hmetrix.com if you do not get an update within 30 minutes

DQ Passed

| Tasks | | | | | | | | | | | | 1 Hospital: 310005 - Test | | | |
|---------------------------------|-----------------------|-------------|-----------------|------------|-----------------|---|---------------------|-------------------|--------------------|-------------------|--------------------|---------------------------|--|---|--|
| Data Type | Fiscal Year | Period | Submission Type | Due Date | Status | Status Reason | Submission Date | Error % | Error Rep | | | | | | |
| Financial FSA data | 2025 | April | Financial | 06/18/2025 | Complete | DQ passed | 06/17/2025 08:28 AM | | | | | | | | |
| Financial FSA data | 2025 | May | Financial | 06/30/2025 | Data Due | Scheduled Financial FSA data data collection | | | | | | | | | |
| 9 Month Attestation Experience | 2025 | Yearly | Financial | 05/21/2025 | Complete | Attestation | | | | | | | | | |
| Monthly Experience | 2025 | May | Financial | 06/30/2025 | Data Due | Scheduled Monthly Experience data collection | | | | | | | | | |
| 6 Month Projection | 2025 | Yearly | Financial | 05/21/2025 | Complete | Projection Submitted | | | | | | | | | |
| 12 Month Projection | 2025 | Yearly | Financial | 08/20/2025 | Data Due | Scheduled 12 Month Projection data collection | | | | | | | | | |
| 12 Month Attestation Experience | 2025 | Yearly | Financial | 08/20/2025 | Data Due | Scheduled 12 Month Attestation Experience data collection | | | | | | | | | |
| Monthly Experier2 | 2025 | April | Financial | 05/30/2025 | Hospital Review | DQ failed | 06/24/2025 02:10 AM | 100.0% | | | | | | | |
| Submission History | | | | | | | | | | | | 3 Monthly Experience | | 4 | |
| Hospital ID | Financial Hospital ID | Report Date | CODE | VOL_IN | VOL_OUT | REV_IN | TOTAL_OUT_STATE... | TOTAL_IN_STATE... | TOTAL_OUT_STATE... | TOTAL_IN_STATE... | TOTAL_OUT_STATE... | TOTAL_IN_STATE... | | | |
| 310005 | 4 | 04/01/2025 | ADM | 1,600 | 0 | \$,788,763.00 | 127 | 0 | 0 | \$,726,131.00 | \$,62,632.00 | | | | |
| 310005 | 4 | 04/01/2025 | AMR | 1,624 | 0 | \$,10,162.00 | 348 | 0 | 0 | \$,7,971.00 | \$,2,191.00 | | | | |
| 310005 | 4 | 04/01/2025 | ANS | 75,611 | 64,841 | \$,92,247.00 | \$ 8,844 | 54,801 | 10,040 | \$,81,456.00 | \$,10,791.00 | | | | |

- Email Notification indicating No Errors
- Login to DAVE to View the data

- Click on Task
- Click on the Monthly Experience Tab
- Click on Excel Symbol to export data

1. Choose Hospital

DQ Failed - Error Reports

- To download Error Report
 - Login to DAVE
 - Find Task for Month and Data Type in the Task List
 - Click on Download symbol
- Contains the following tabs:
 - Letter
 - Summary of submissions
 - Error percent
 - Errors for Data Received
 - Warnings for Data Received
 - Percent Error list
 - CaseMixVsFinancial (Only for exp data last month of quarter)
- Fix all errors
 - No records from files with error will be accepted
 - Possible list of errors and resolutions in Appendix
- Review warnings
 - Negative Revenue will be a warning
 - No manual update will be necessary for Negative Revenue
- Review CaseMixVsFinancial
- Resubmit if required

Errors for Data Received

Date: 06/16/2025

Time: 07:32:20

Maryland Health Services Cost Review Commission

Errors for Rate Data reported on 2024-07-01 Received from

- Statewide

| HOSPITAL_ID | CODE | EFFECTIVE DATE | ERROR # | LINE # | CONTENTS | EXPLANATION |
|-------------|------|--------------------|-----------------------|--------|----------|---------------------|
| 5034 | EKG | 2024-07-01 0:00:00 | invalid Hospital code | 1712 | 5034 | Invalid Hospital ID |
| 5034 | EEG | 2024-07-01 0:00:00 | invalid Hospital code | 1713 | 5034 | Invalid Hospital ID |

- Highlighted line indicates
 - Error on Line - 1712
 - Content - 5034
 - Explanation - Invalid Hospital ID
- List of all possible errors in Appendix

Case Mix Vs Financial

Case Mix Vs Financial Data Reconciliation Time Period: OC_DE of FY2025

Case Mix data

IP End date 12/31/2024 IP Data Processing Date- 05/05/2025

OP End date 12/31/2024 OP Data Processing Date- 05/05/2025

Financial Data

Time period (OC_DE of FY2025)

Oct data processing date time -

Nov data processing date time - 06/02/2025 07:29

Dec data processing date time - 06/19/2025 02:01

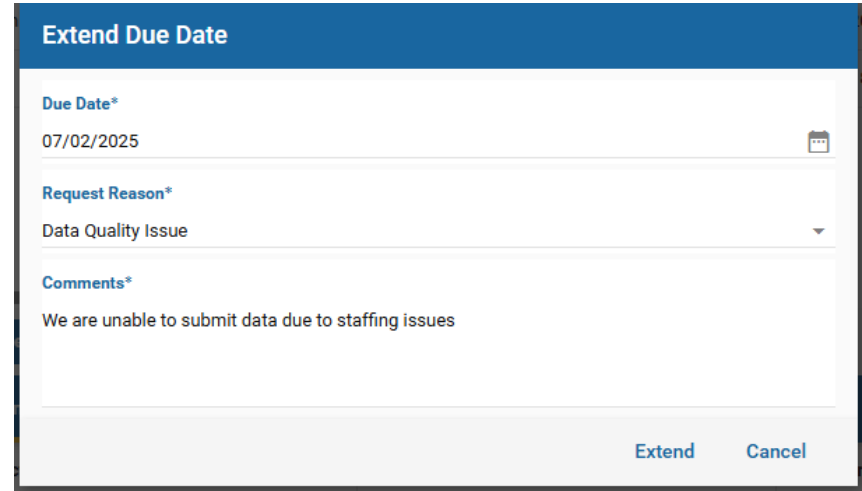
| Category | Financial | Abstract | \$ Diff | % Diff |
|---|----------------|----------------|-----------------|---------|
| Total Charges(All Primary Expected Payer Charges) | 493,489,847.06 | 788,723,532.77 | -295,233,685.71 | -59.83% |
| Maryland Charges(All Primary Expected Payer Charges and where zip code= MD zip code or invalid zip code or unknown zip code) | 406,302,703.40 | 649,376,092.02 | -243,073,388.62 | -59.83% |
| Non-Maryland Charges(All Primary Expected Payer Charges and where zip code= Border state zip code or Other state zip code or international zip code or county = Foreign (89)) | 87,187,143.66 | 139,347,440.75 | -52,160,297.09 | -59.83% |
| Medicare FFS Charges(Primary Expected Payer = Medicare FFS (01)) | 136,730,668.65 | 216,121,988.50 | -79,391,319.85 | -58.06% |
| Medicare HMO Charges(Primary Expected Payer = HMO (15)) | 29,038,253.49 | 47,829,440.77 | -18,791,187.28 | -64.71% |

Note: This summary reflects data processed by the 'Financial and Case Mix Data Processing Date' in this report; later revisions are excluded.

How to Request a Due Date Extension

- Submit Your Request in DAVE
 - Login to DAVE
 - Find the relevant Task for the month
 - Click on “Request Extension”
 - Fill out form
 1. Enter the Proposed Due Date
 2. Choose the Reason for extension
 3. Add details in the comments
 4. Click on “Extend” to confirm


 You can only request up to 7 days through this form. For a longer extension, first request the 7 days here, then email hsrcteam@hmetrix.com for the additional days.



- HSCRC reviews and approves request
- Email notifications for each actions

Hospital - Financial Attestation

- Financial Attestation for
 - 9 month: Within 45 days from end of March
 - May 21
 - 12 month: Within 45 days from end of Fiscal Year
 - Aug 20
 - Only CFO users can fill out the Attestation form
- In case of revision
 - They must be submitted within 7 days
- For FY 2025
 - Attestation submission
 - Aug 11 – Aug 20
 - Revisions – Aug 31

 Please ensure the user workbook that are due June 26, 2025, has the CFO role for the appropriate CFO staff and not supporting staff. Supporting staff should get Financial role to receive email notifications.

Hospital - Financial Attestation

12-Month Financial Attestation



Organization: 210004 - Holy Cross Hospital

Period Under Review: Fiscal Year 2025, First 12 Months (Q1-Q4)

Attestation Statements

As the duly authorized Chief Financial Officer of 210004 - Holy Cross Hospital, I hereby certify that I have reviewed the submission for Fiscal Year 2025 (Q1-Q4) and attest to the following

- ☐ All required experience data has been submitted and is complete and accurate. The detailed financial information is correct to the best of my knowledge. All variances for the period have been reviewed, are understood, and are expected
- ☐ No, the experience data has discrepancies. I attest that the accurate and complete data will be resubmitted by August 31, 2025

System Recorded Information

| | | | |
|-------------------------|-----------------------|-------------------------|---------------|
| Name | Holy Cross CFO, Maria | Attestation Date | June 25, 2025 |
| Attestation Time | 12:03 AM EDT | IP Address | 10.14.5.39 |

Cancel

Agree & Submit Attestation

Submitting Revisions for Experience Data

- Before 9 or 12 month attestation?
 - Login to DAVE
 - Choose Production File Submission
 - Submit files
 - Check email to ensure submission was accepted
- After attestation?
 - Login to DAVE
 - Find tasks for months you want to Resubmit
 - Click on Request Resubmission
 - Resubmit data after HSCRC approves the request



Reach out to hscrteam@hmetrix.com if you do not get an update within 30 minutes

Submitting Revisions for FSA or FSB Data

- Before end of fiscal year
 - Before August end
 - Login to DAVE
 - Choose Production File Submission
 - Submit files
 - Check email to ensure submission was accepted
- After end of fiscal year
 - Login to DAVE
 - Find tasks for months you want to resubmit
 - Click on Request Resubmission
 - Resubmit data once HSCRC approves the request



Reach out to hscrc@hmetrix.com if you do not get an update within 30 minutes



Supplemental Data Reporting

Supplemental Data Submission

- Starting August 1, 2025
 - GME – Annual
 - OPCOSM – Quarterly
 - HOSPICE – Quarterly
- Tasks will be created in DAVE
- No DQ checks
 - Only file naming convention check
 - File will be automatically transferred to HSCRC

- File Naming Convention

| File Type | Naming Convention |
|-----------------------------|-----------------------|
| Intern Resident Survey | HospID_GME_FYyy |
| Hospice | HospID_HOSPICE_FYyyQx |
| Outpatient Cosmetic Surgery | HospID_OPcosm_FYyyQx |

Supplemental Data Submission

- Other Supplemental Data Submission
 - If HSCRC Memo requires DAVE to be used
 - Following the naming convention provided
 - Example: All files for Integrity and Audit Staff should be named as HospID_INTEGRITY_*
 - For many files
 - Create a zip archive
 - Ensure naming convention is followed
 - Submit file to the production folder



Access to DAVE and Testing

DAVE User Accounts and Roles

- All Users Require accounts to Login to DAVE
- Each Hospital is to submit the list of users who require access
 - Due Date – 6/26/2025
- Following are the possible roles
 - Financial user
 - Review Financial Error Reports (Experience , FSA, and FSB)
 - Submit Projection Data
 - Receive email notification for financial data submission
 - Submitter
 - Submit Data (All data including Experience , FSA, and FSB)
 - CFO
 - Individual who will be signing the attestation
 - All Financial Primary users will be notified when attestation is ready to be submitted
 - Only CFO user can complete the attestation form

How To Test if The Data Prepared is Working?

- From July 7, you can test your data in new format
 - Prepare the data using the new template
 - FY 2025 May or June Data


— Submit Data

| DAVE | | SFTP |
|----------|--|--------------------------------|
| Click on |  Test/Sandbox File Submission | Upload file to /TohMetrix/test |

— Wait for DQ completion notification

— Review Error report

- Click on  Review Test Error Reports in DAVE
- Click on the download on the Task for your submission

| | | | | | | | | |
|--------------------|------|-------|-----------|------------|----------|-----------|---------------------|---|
| Monthly Experience | 2025 | April | Financial | 05/30/2025 | Complete | DQ passed | 06/17/2025 01:31 AM |  |
|--------------------|------|-------|-----------|------------|----------|-----------|---------------------|---|

- Review the error report

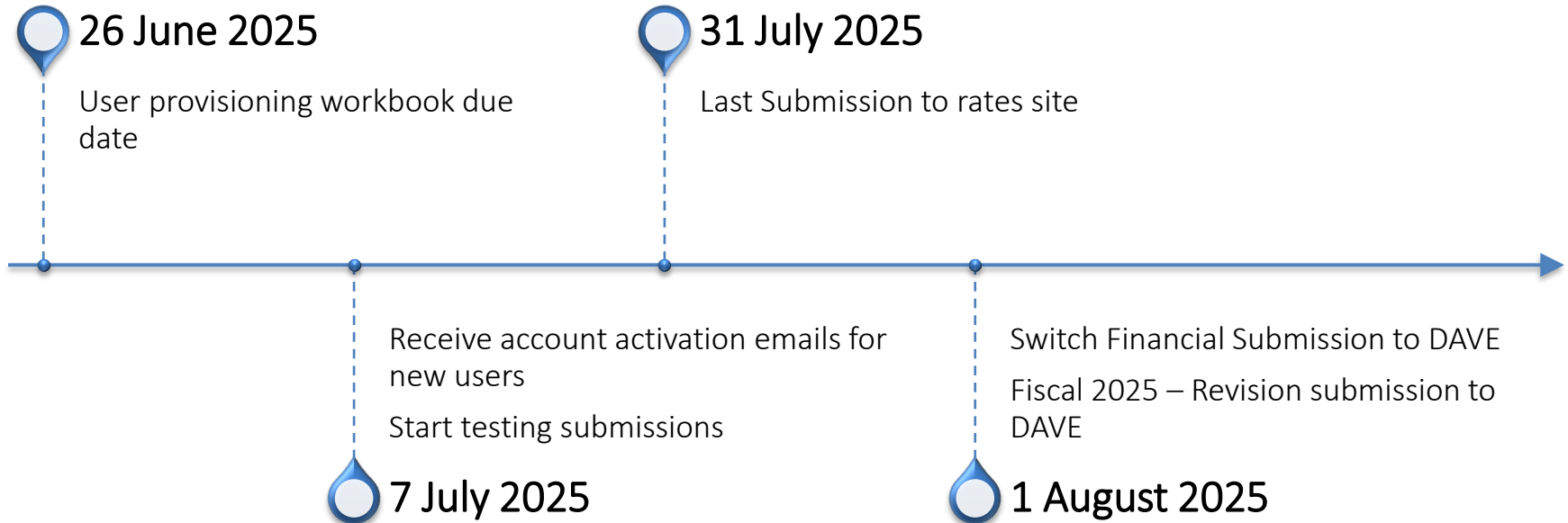
Making the Switch

- July 7, 2025
 - New DAVE users will receive login credentials.
 - The DAVE test site opens for you to test new templates with May and June data.
 - Continue submitting official FY2025 data to the current Rates site.
- August 1, 2025
 - Rates Site will not be available
 - Fiscal 2026 submission must be through DAVE
 - Tasks for the following will be created
 - Experience data, FSA data and Financial Projection
 - Fiscal 2025 revision must be through DAVE

Training & Support

- Recording of this session and slides
 - Posted on HSCRC website
 - Email with link, templates, and DSR will be sent by tomorrow
- Email hscrcteam@hmetrix.com
 - Questions or additional support
 - Feature request and Recommendations
- User Guide will be made available in DAVE
- New Reports – Look out for announcements in Data Forums

Timeline



Questions?





Appendix



Data Errors and Resolution

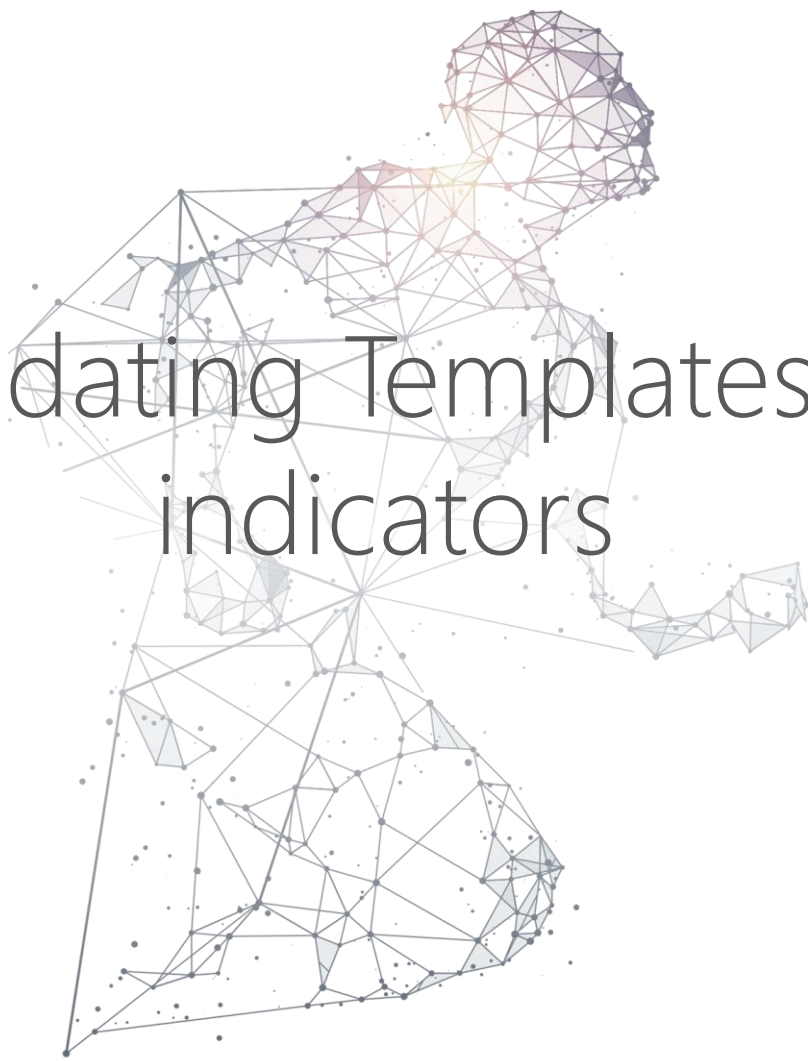
For Experience and FSA data

Experience Data

| Error | Explanation/ Resolution |
|---|---|
| Non-numeric | Non-numeric values populated under column which expect numeric values |
| Invalid Rate Center Code | If the Rate Center Code is not a valid for the Hospital based on the Rates data for the Fiscal Year |
| Volume and Revenue Not Populated Simultaneously | Volume data is not populated but revenue data is or vice versa |
| Duplicate Code | More than one record for the same Rate center was found. Only one record per rate center is allowed |
| Incorrect Total | Sum of the revenue data or the volume data did not match the total |
| Volume Negative | Negative values were populated for volume. Only positive values are permitted |
| Warning | Explanation/ Resolution |
| Revenue negative | Negative values populated under Revenue columns. |

FSA/FSB Data

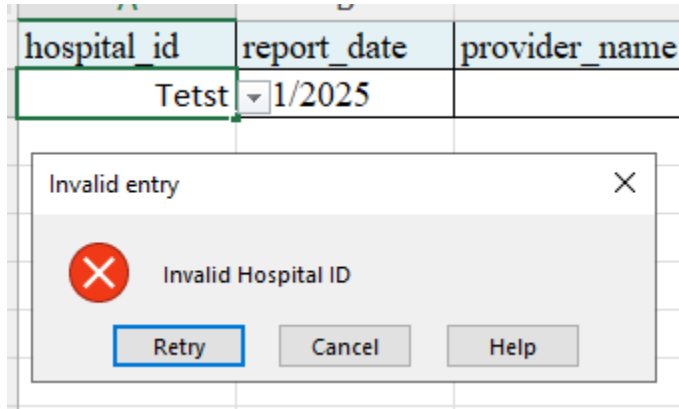
| Error | Explanation/ Resolution |
|-------------------------------|---|
| Non-numeric | Non-numeric values populated under column which expect numeric values |
| Duplicate Code | More than one record for the same description found |
| Incorrect Total | Regulated and Unregulated Totals did not match to the Total column |
| Incorrect Sub-Total in Column | Regulated, Unregulated or Total did not match the sum in the sub total columns |
| Invalid Codes | Some of the categories found in the data were not expected |
| Missing Code | Some of the categories that were expected was not found in the data |
| Warning | Explanation/ Resolution |
| Decimal Values | Decimal values were found in the data, only whole numbers are written into the Database |



Self Validating Templates errors indicators

Identify Errors During Data Prep in Metadata

- hospital_id
 - Pop up message



- report_date
 - Text in red font
 - Value must be 1st of month

| hospital_id | report_date |
|-------------|-------------|
| 210005 | 7/10/2025 |

Identify Error During Data Prep in Data Tab

- Code
 - Pop up message
 - Enter valid Rate Center
 - Choose from drop down
- All revenue and volumes
 - Pop up message
 - Value must be numeric

| Code | vol_in | vol_out | rev_in | rev |
|------|--------|---------|--------|-----|
| THE | 124742 | (897) | 0 | 0 |
| | 0 | 0 | 0 | 0 |
| | | | 0 | 0 |
| | | | 0 | 0 |
| | | | 0 | 0 |
| | | | 0 | 0 |
| | | | 0 | 0 |
| | | | 0 | 0 |
| | | | 0 | 0 |
| | | | 0 | 0 |

Invalid entry

Error:The Center Code is invalid for your Hospital

Retry Cancel Help

| out | total_out_state_vol_out | total_in |
|-----|-------------------------|----------|
| | test | |
| | | |
| | | |
| | | |
| | | |
| | | |
| | | |
| | | |
| | | |
| | | |

Invalid entry

Error:Please add a valid numeric value

Retry Cancel Help

Calculated Fields and Dependent Fields in Data Tab

- Totals
 - Calculated when data is entered into dependent fields
 - Enter
 - total_in_state_vol_in
 - total_out_state_vol_in
 - vol_in is auto calculated
- If Vol is > 0 Rev must be > 0
 - Cells that are dependent will be highlighted in blue

| total_in_state_vol_in | total_in_state_rev_in |
|-----------------------|-----------------------|
| 23432 | |