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Date: May 26, 2020

To: Regional Partnership Catalyst Grant Program Applicants

From: Tequila Terry, Deputy Director

Re: Update on Budget Submission Instructions for Regional Partnership Catalyst Grant Proposals

This memo provides additional clarity on budget submission requirements for the Regional Partnership Catalyst Grant Program proposals.

Budget submissions should provide a breakdown of expenses and totals for each year of the grant program. *Funding amounts may vary by year based on the progression and needs of the program.* Proposals submitted in July should include each year of funding requested.

Please refer back to page 9 of the Request for Proposals and Appendix F for content requirements and submission guidelines.