



**CRISP**

**hMetrix**

# ECIP Management Interface Training

18 February 2020

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# Training Resources

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All webinars will be recorded and available for download at

<https://hscrc.maryland.gov/Pages/CareRedesign.aspx>

Questions can be directed to

[Care.Redesign@crisphealth.org](mailto:Care.Redesign@crisphealth.org)

*Another training webinar will be held Friday, February 21 from 3 – 4p if you have colleagues unable to attend this session.*



# Reference Documentation

Detailed documentation for today's content can be found on the HSCRC website or on the CRS Portal:

*ECIP Data Submission & Management Card > References*

All numbers and examples in this presentation are for illustrative purposes only and do not represent real data for any hospital.

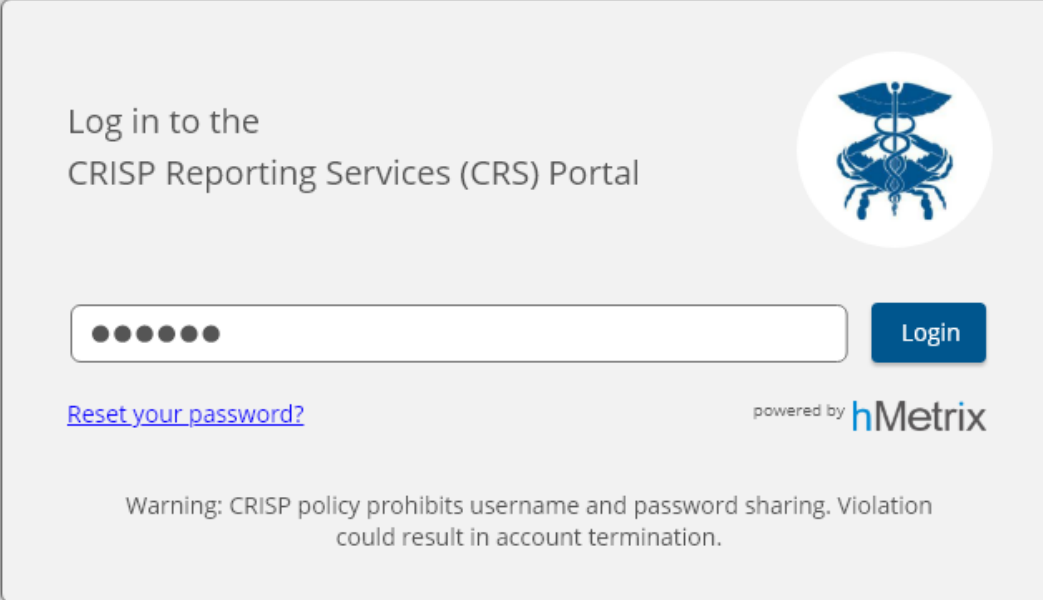
Some examples have been simplified for brevity. See above specifications for full details of all steps.



# Same Single Access Point - LogOnce

The ECIP Management Interface can be accessed at <https://crp.crisphealth.org> using the same credentials as all other CRS services.

Alternatively, you can go to the CRS Landing Page and navigate from the new card that can be found there.



Log in to the  
CRISP Reporting Services (CRS) Portal

●●●●●●

[Reset your password?](#)

powered by **hMetrix**

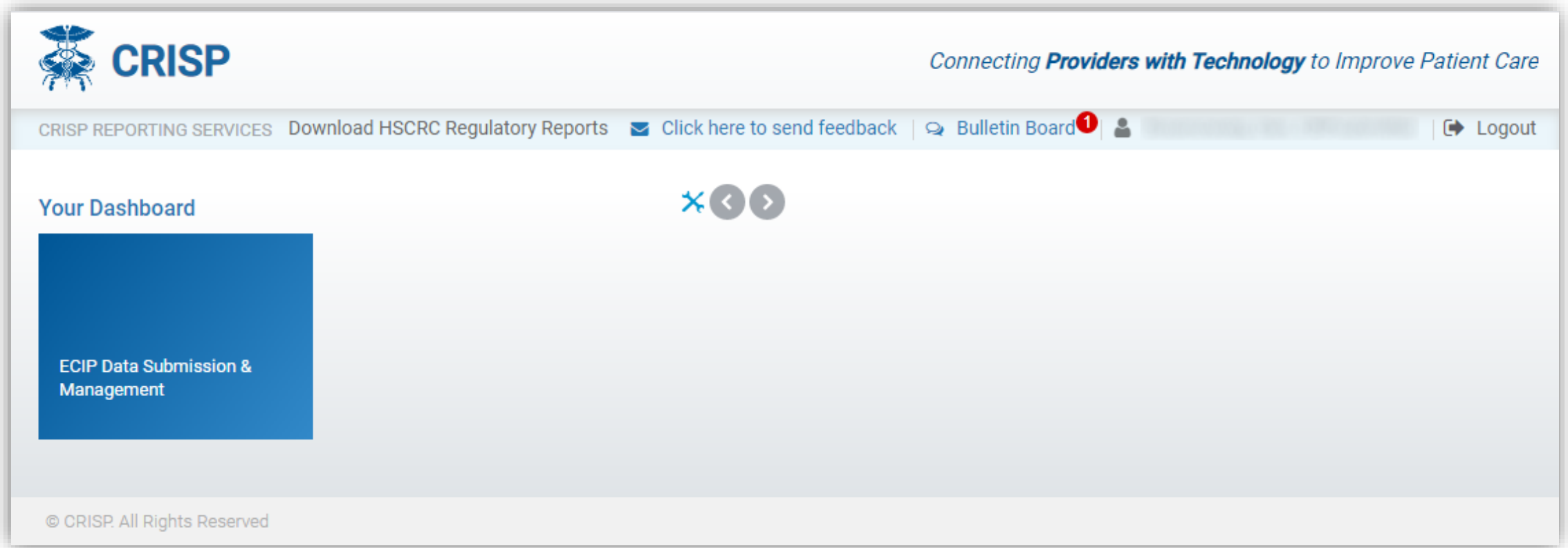
Warning: CRISP policy prohibits username and password sharing. Violation could result in account termination.

Questions or concerns? Please contact the [CRISP Customer Care Team](#) at [support@crisphealth.org](mailto:support@crisphealth.org) or 877-952-7477.

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# New Landing Page Card – ECIP Management



Users with access to the ECIP Management Interface will see a new card title 'ECIP Data Submission & Management' on the CRS Landing Page.

If you require access but do not see this card, contact your hospital POC for CRS user provisioning.



# Live Demonstration

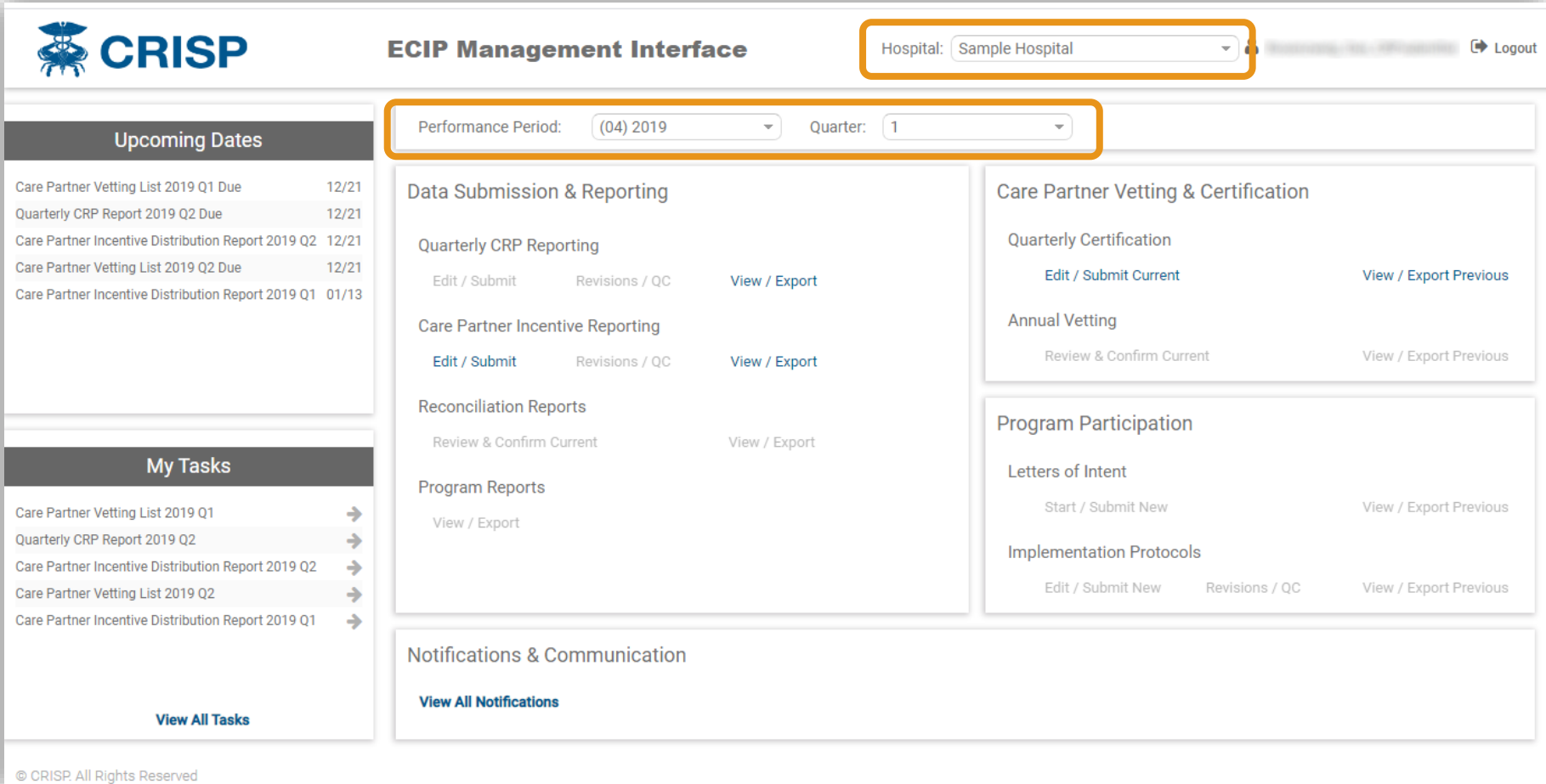
*Available for review in webinar recording on the HSCRC website*



# ECIP Management Dashboard Overview

After logging in, you will be presented with the ECIP Management Dashboard. This page contains links to all modules and workflows in the system.

At the top of the page are drop-downs to select the participant and performance period for which you want to view or submit data.



The screenshot displays the ECIP Management Interface dashboard. At the top left is the CRISP logo. The main header area includes the title "ECIP Management Interface" and a "Hospital:" dropdown menu set to "Sample Hospital". Below this, a "Performance Period:" dropdown is set to "(04) 2019" and a "Quarter:" dropdown is set to "1". The dashboard is organized into several sections:

- Upcoming Dates:** A table listing due dates for various reports.

Report	Due Date
Care Partner Vetting List 2019 Q1 Due	12/21
Quarterly CRP Report 2019 Q2 Due	12/21
Care Partner Incentive Distribution Report 2019 Q2	12/21
Care Partner Vetting List 2019 Q2 Due	12/21
Care Partner Incentive Distribution Report 2019 Q1	01/13
- My Tasks:** A list of tasks with arrows indicating actions.

Task	Action
Care Partner Vetting List 2019 Q1	→
Quarterly CRP Report 2019 Q2	→
Care Partner Incentive Distribution Report 2019 Q2	→
Care Partner Vetting List 2019 Q2	→
Care Partner Incentive Distribution Report 2019 Q1	→
- Data Submission & Reporting:** A section containing links for "Quarterly CRP Reporting", "Care Partner Incentive Reporting", "Reconciliation Reports", and "Program Reports".
- Care Partner Vetting & Certification:** A section containing links for "Quarterly Certification" and "Annual Vetting".
- Program Participation:** A section containing links for "Letters of Intent" and "Implementation Protocols".
- Notifications & Communication:** A section with a "View All Notifications" link.

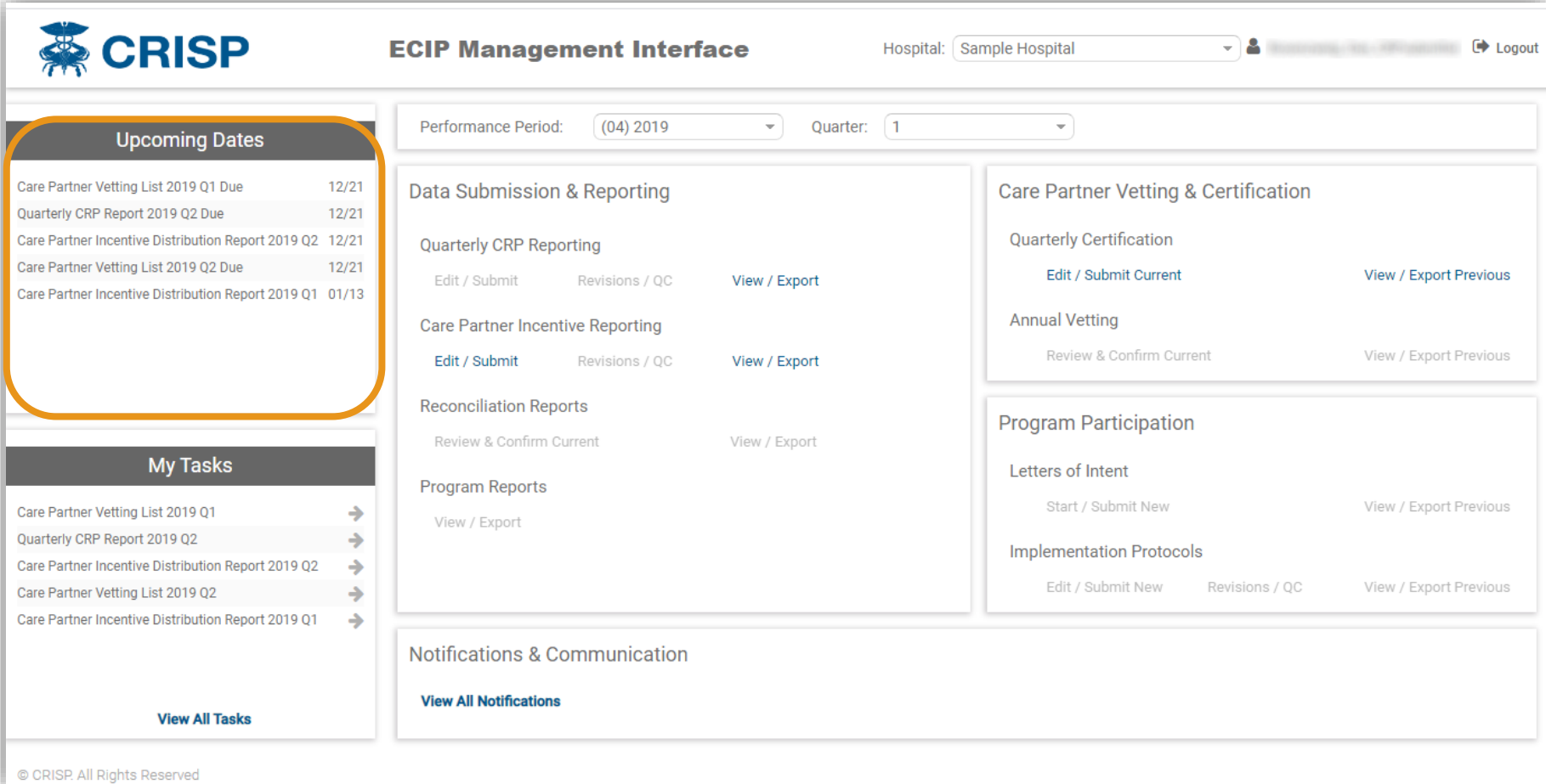
At the bottom left, there is a copyright notice: "© CRISP. All Rights Reserved".



# ECIP Management Dashboard Overview

The upper left-hand pane contains upcoming dates and submission deadlines.

These dates are taken from the CRP calendar and are the same dates that you will see in other CRP communications, consolidated here for quick reference.



The screenshot displays the ECIP Management Interface for a user logged in as "Sample Hospital". The dashboard is organized into several sections:

- Upcoming Dates:** A table listing key deadlines for 2019 Q1 and Q2.
- My Tasks:** A list of tasks with arrows indicating their status or next steps.
- Data Submission & Reporting:** A central section for submitting and reporting data, including Quarterly CRP Reporting, Care Partner Incentive Reporting, Reconciliation Reports, and Program Reports.
- Care Partner Vetting & Certification:** A section for managing vetting and certification, including Quarterly Certification and Annual Vetting.
- Program Participation:** A section for managing program participation, including Letters of Intent and Implementation Protocols.
- Notifications & Communication:** A section for viewing all notifications.

The "Upcoming Dates" table is highlighted with an orange border:

Upcoming Dates	
Care Partner Vetting List 2019 Q1 Due	12/21
Quarterly CRP Report 2019 Q2 Due	12/21
Care Partner Incentive Distribution Report 2019 Q2	12/21
Care Partner Vetting List 2019 Q2 Due	12/21
Care Partner Incentive Distribution Report 2019 Q1	01/13



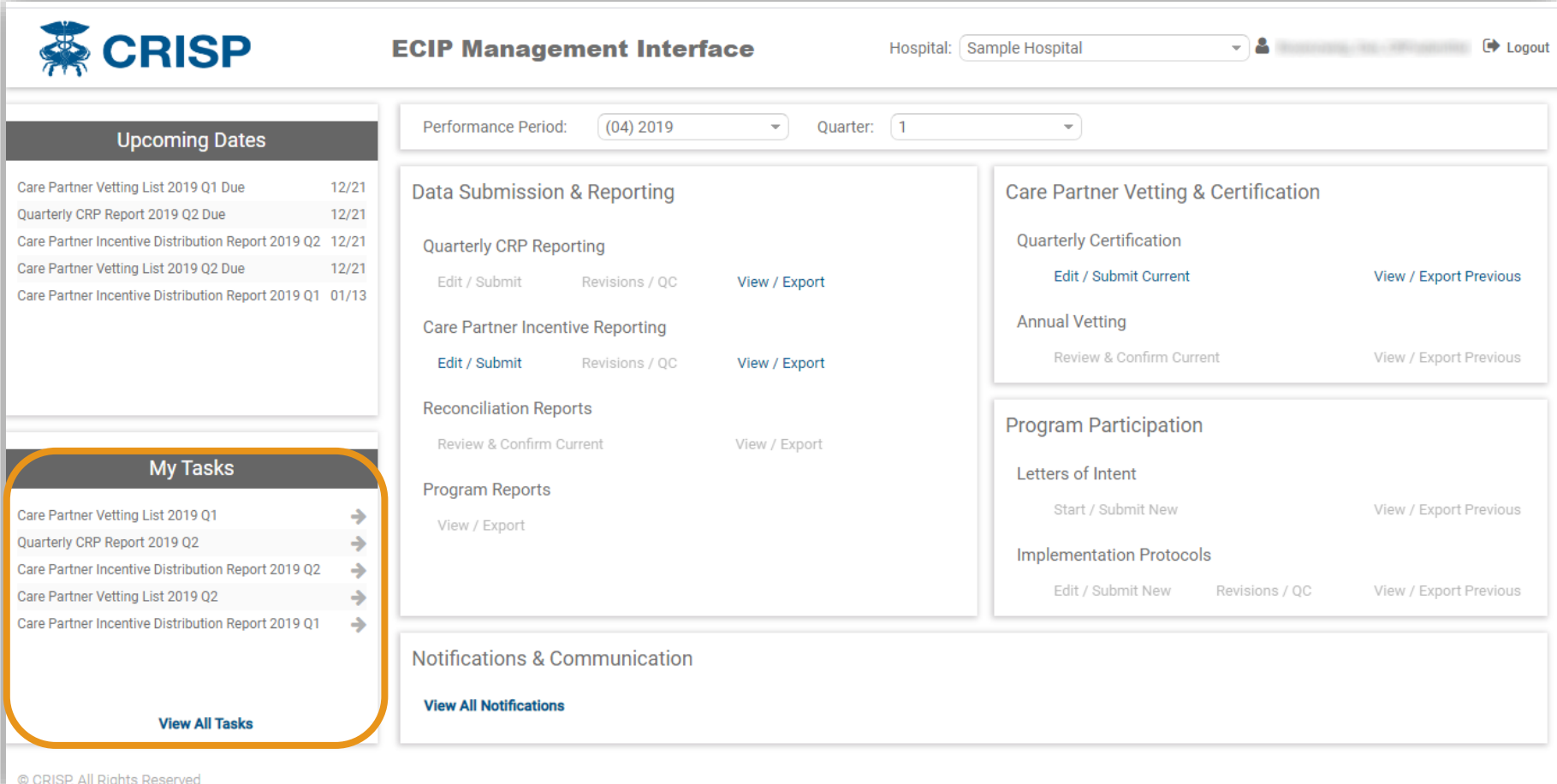


# ECIP Management Dashboard Overview

The bottom left-hand pane contains a list of open tasks assigned to the current user.

Tasks are generated automatically based on the CRP calendar, and email notifications are sent to users informing them of new tasks or upcoming deadlines.

To access the Task Center, click the 'View All Tasks' link.



The screenshot displays the ECIP Management Interface for a user at Sample Hospital. The interface is organized into several sections:

- Upcoming Dates:** A table listing due dates for various reports.

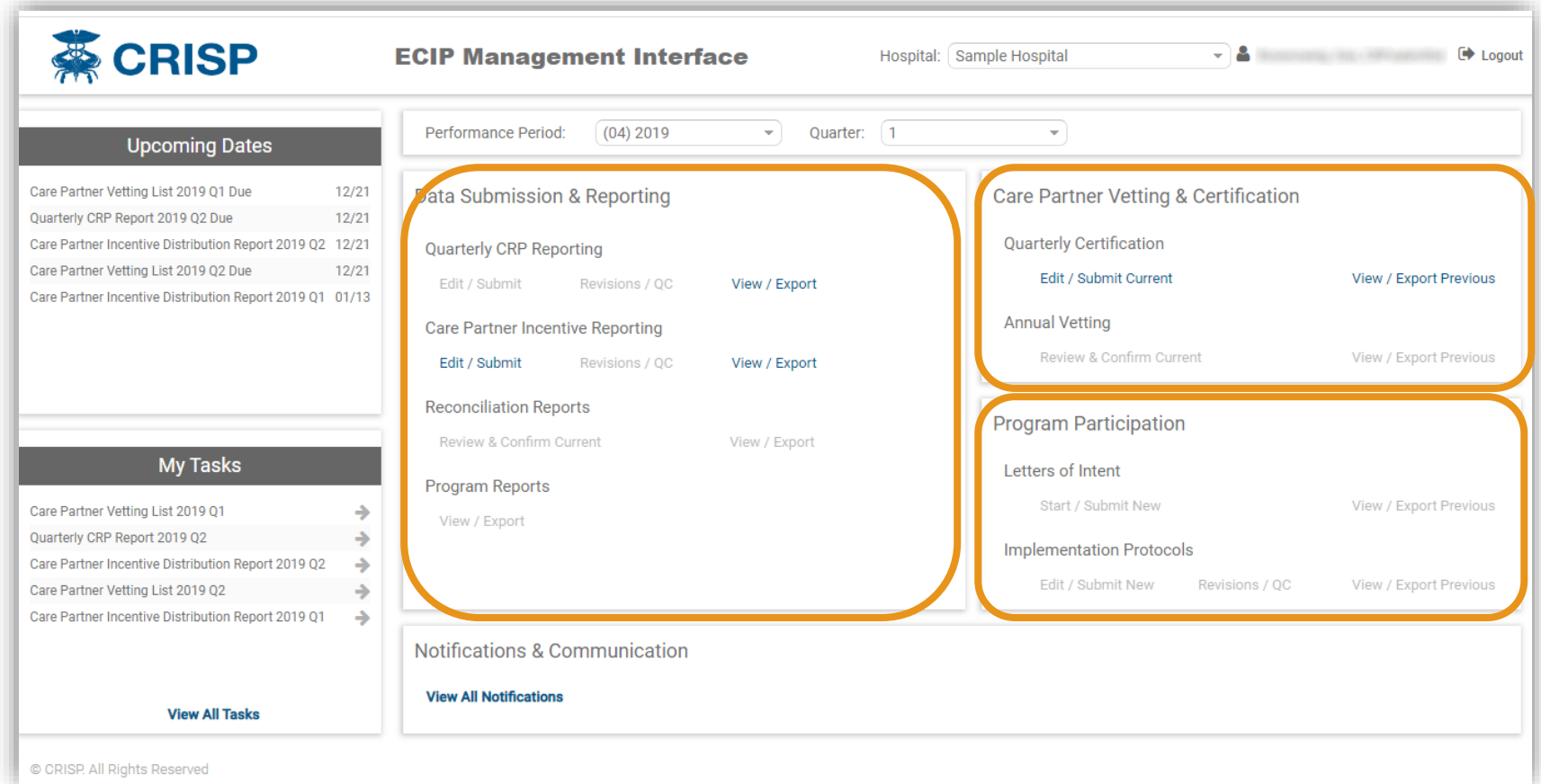
Task	Due Date
Care Partner Vetting List 2019 Q1 Due	12/21
Quarterly CRP Report 2019 Q2 Due	12/21
Care Partner Incentive Distribution Report 2019 Q2	12/21
Care Partner Vetting List 2019 Q2 Due	12/21
Care Partner Incentive Distribution Report 2019 Q1	01/13
- My Tasks:** A list of tasks assigned to the user, each with a right-pointing arrow. A "View All Tasks" link is at the bottom.
- Data Submission & Reporting:** Includes sections for Quarterly CRP Reporting, Care Partner Incentive Reporting, Reconciliation Reports, and Program Reports, each with links for editing, submitting, reviewing, and exporting.
- Care Partner Vetting & Certification:** Includes links for Quarterly Certification, Annual Vetting, and Letters of Intent.
- Program Participation:** Includes links for Letters of Intent and Implementation Protocols.
- Notifications & Communication:** Includes a "View All Notifications" link.

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# ECIP Management Dashboard Overview

The three middle panes contain links to view and submit data corresponding to the workflows for ECIP administration. These are broken into three areas: Data Submission & Reporting, Care Partner Vetting & Certification, and Program Participation. Each area contains modules for all reporting requirements in that area.



The screenshot displays the ECIP Management Interface dashboard. The top navigation bar includes the CRISP logo, the title "ECIP Management Interface", a hospital selection dropdown set to "Sample Hospital", a user profile icon, and a "Logout" button. Below the navigation bar, the dashboard is organized into several sections:

- Upcoming Dates:** A table listing due dates for various reports:

Report	Due Date
Care Partner Vetting List 2019 Q1 Due	12/21
Quarterly CRP Report 2019 Q2 Due	12/21
Care Partner Incentive Distribution Report 2019 Q2	12/21
Care Partner Vetting List 2019 Q2 Due	12/21
Care Partner Incentive Distribution Report 2019 Q1	01/13
- My Tasks:** A list of tasks with arrows indicating completion status:

Task	Status
Care Partner Vetting List 2019 Q1	→
Quarterly CRP Report 2019 Q2	→
Care Partner Incentive Distribution Report 2019 Q2	→
Care Partner Vetting List 2019 Q2	→
Care Partner Incentive Distribution Report 2019 Q1	→

A "View All Tasks" link is at the bottom.
- Data Submission & Reporting:** A large section containing:
  - Quarterly CRP Reporting:** Links for "Edit / Submit", "Revisions / QC", and "View / Export".
  - Care Partner Incentive Reporting:** Links for "Edit / Submit", "Revisions / QC", and "View / Export".
  - Reconciliation Reports:** Links for "Review & Confirm Current" and "View / Export".
  - Program Reports:** Link for "View / Export".
- Care Partner Vetting & Certification:** Contains:
  - Quarterly Certification:** Links for "Edit / Submit Current" and "View / Export Previous".
  - Annual Vetting:** Links for "Review & Confirm Current" and "View / Export Previous".
- Program Participation:** Contains:
  - Letters of Intent:** Links for "Start / Submit New" and "View / Export Previous".
  - Implementation Protocols:** Links for "Edit / Submit New", "Revisions / QC", and "View / Export Previous".
- Notifications & Communication:** A link for "View All Notifications".

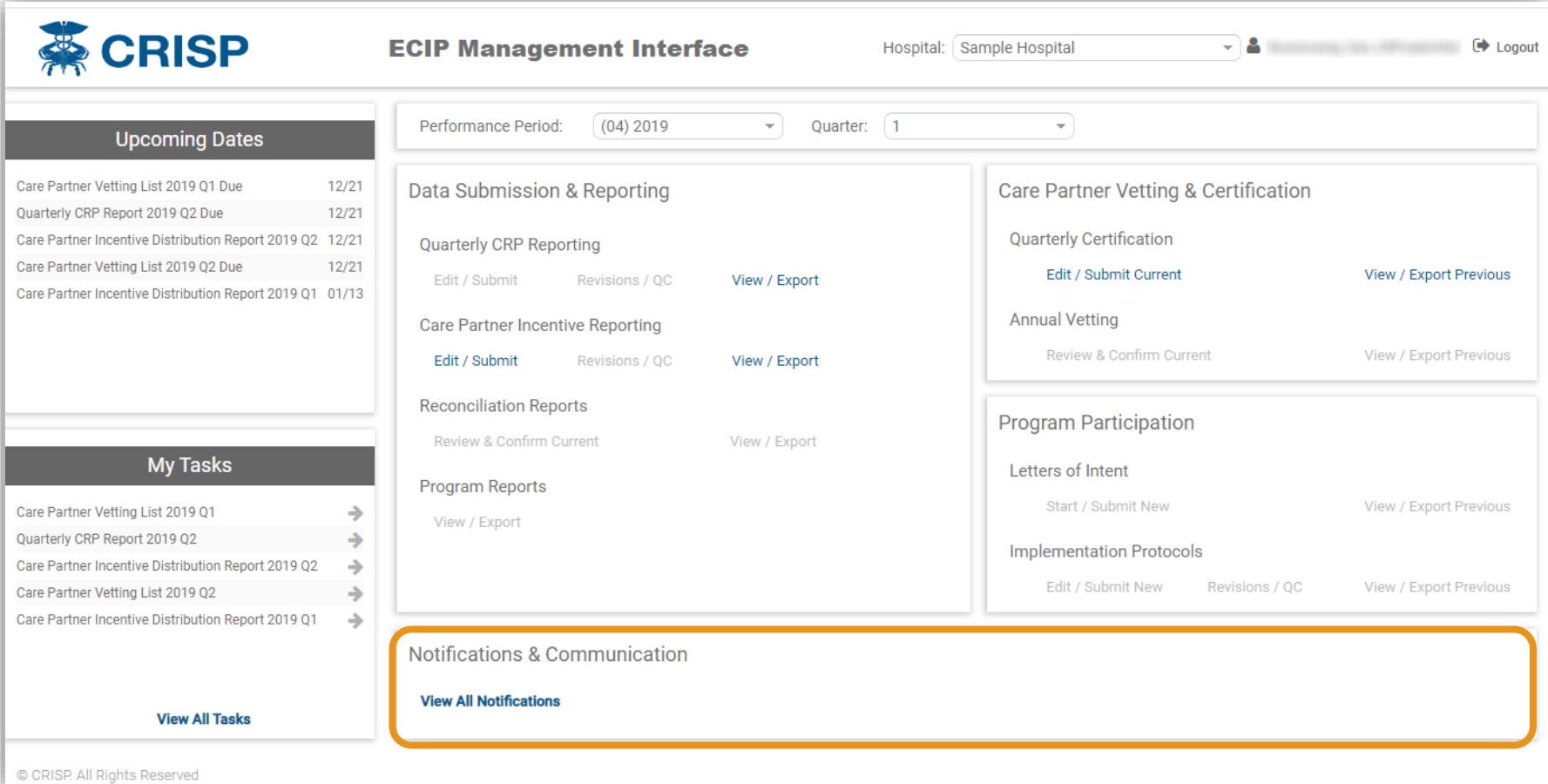
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Each module contains links to begin a submission, revise or correct an existing submission, or view past submissions. The slides that follow will describe these in detail.



# ECIP Management Dashboard Overview

Finally, the bottom pane contains CRP notifications and communication. This module is not active for the current release, but in the future copies of all CRP communication will be found here to facilitate easier lookup of past information sent by CRISP or the HSCRC relating to CRP reporting and administration.



The screenshot displays the ECIP Management Interface for 'Sample Hospital'. The dashboard is organized into several sections:

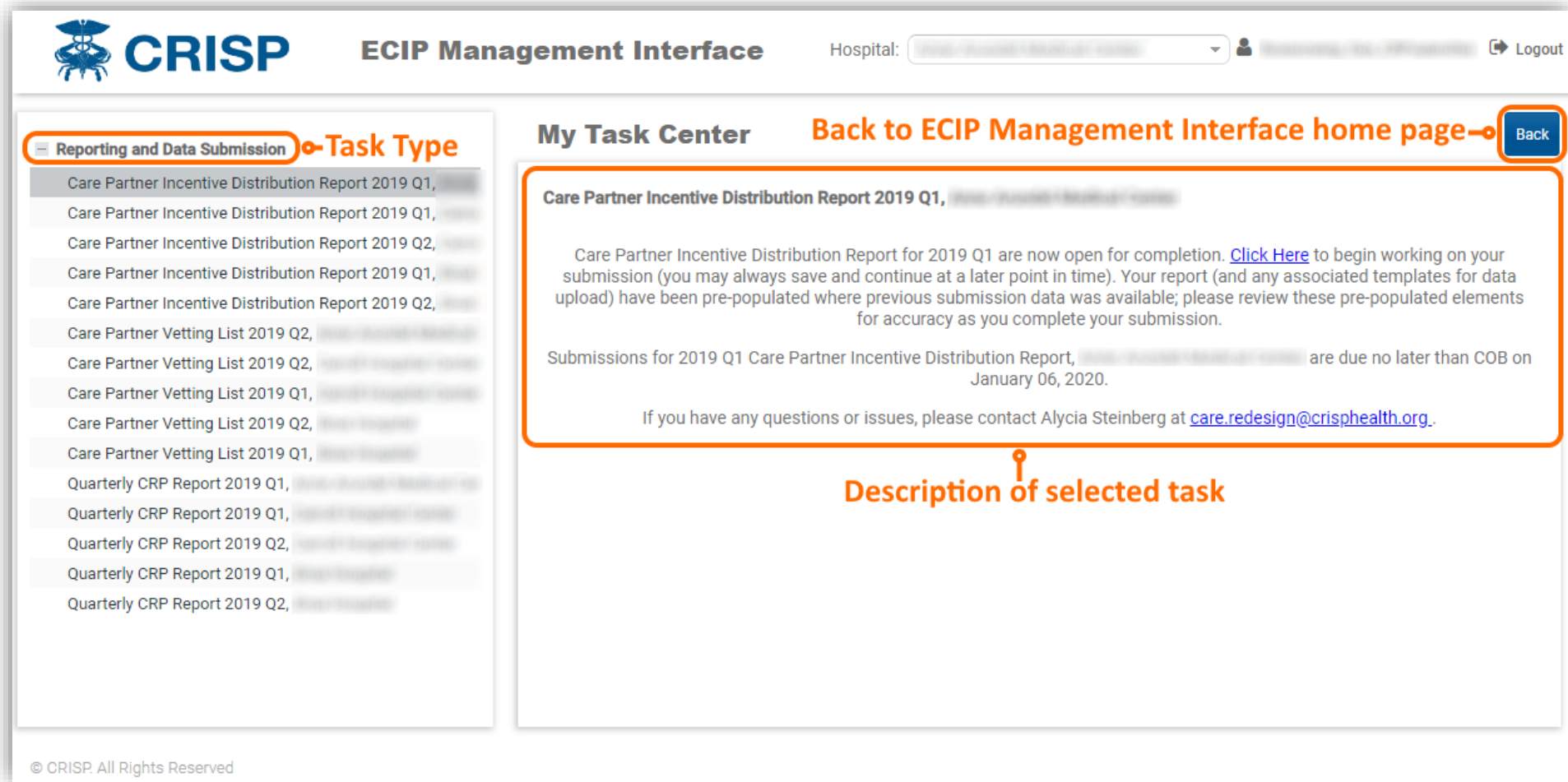
- Upcoming Dates:** A table listing due dates for various reports.

Task	Due Date
Care Partner Vetting List 2019 Q1 Due	12/21
Quarterly CRP Report 2019 Q2 Due	12/21
Care Partner Incentive Distribution Report 2019 Q2	12/21
Care Partner Vetting List 2019 Q2 Due	12/21
Care Partner Incentive Distribution Report 2019 Q1	01/13
- My Tasks:** A list of tasks with arrows indicating their status.

Task	Action
Care Partner Vetting List 2019 Q1	→
Quarterly CRP Report 2019 Q2	→
Care Partner Incentive Distribution Report 2019 Q2	→
Care Partner Vetting List 2019 Q2	→
Care Partner Incentive Distribution Report 2019 Q1	→
- Data Submission & Reporting:** A section for managing reports, including Quarterly CRP Reporting, Care Partner Incentive Reporting, Reconciliation Reports, and Program Reports. Each item has links for 'Edit / Submit', 'Revisions / QC', and 'View / Export'.
- Care Partner Vetting & Certification:** A section for managing vetting and certification, including Quarterly Certification and Annual Vetting. Each item has links for 'Edit / Submit Current' and 'View / Export Previous'.
- Program Participation:** A section for managing program participation, including Letters of Intent and Implementation Protocols. Each item has links for 'Start / Submit New', 'Revisions / QC', and 'View / Export Previous'.
- Notifications & Communication:** A section for managing notifications and communication, with a link for 'View All Notifications'.

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The Task Center contains a list of all open tasks currently assigned to you. Most hospital users will only see 1-3 tasks at a time. Clicking on a task brings up a detailed description with due date, link to access the workflow to start the task, and point of contact for any questions. Tasks are generated automatically as CRP deadlines approach, and email notifications are sent to users when this occurs.



**CRISP ECIP Management Interface** Hospital: [dropdown] [user icon] [name] [Logout]

**My Task Center** [Back to ECIP Management Interface home page](#) **Back**

**Task Type** Reporting and Data Submission

- Care Partner Incentive Distribution Report 2019 Q1, [dropdown]
- Care Partner Incentive Distribution Report 2019 Q1, [dropdown]
- Care Partner Incentive Distribution Report 2019 Q2, [dropdown]
- Care Partner Incentive Distribution Report 2019 Q1, [dropdown]
- Care Partner Incentive Distribution Report 2019 Q2, [dropdown]
- Care Partner Vetting List 2019 Q2, [dropdown]
- Care Partner Vetting List 2019 Q2, [dropdown]
- Care Partner Vetting List 2019 Q1, [dropdown]
- Care Partner Vetting List 2019 Q2, [dropdown]
- Care Partner Vetting List 2019 Q1, [dropdown]
- Quarterly CRP Report 2019 Q1, [dropdown]
- Quarterly CRP Report 2019 Q1, [dropdown]
- Quarterly CRP Report 2019 Q2, [dropdown]
- Quarterly CRP Report 2019 Q1, [dropdown]
- Quarterly CRP Report 2019 Q2, [dropdown]

**Care Partner Incentive Distribution Report 2019 Q1,** [dropdown]

Care Partner Incentive Distribution Report for 2019 Q1 are now open for completion. [Click Here](#) to begin working on your submission (you may always save and continue at a later point in time). Your report (and any associated templates for data upload) have been pre-populated where previous submission data was available; please review these pre-populated elements for accuracy as you complete your submission.

Submissions for 2019 Q1 Care Partner Incentive Distribution Report, [dropdown] are due no later than COB on January 06, 2020.

If you have any questions or issues, please contact Alycia Steinberg at [care.redesign@crisphealth.org](mailto:care.redesign@crisphealth.org).

**Description of selected task**

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# Workflow Walkthrough: Quarterly CRP Reporting

To begin a new submission, click the active 'Edit / Submit' link in the appropriate module.

To view or export past submissions, simply click the active 'View / Export' link in the same area.

The screenshot displays the CRISP ECIP Management Interface for 'Sample Hospital'. The interface is organized into several sections:

- Upcoming Dates:** A table listing due dates for various reports, including Care Partner Vetting List and Quarterly CRP Reports for 2019 Q1 and Q2.
- My Tasks:** A list of tasks with arrows indicating their status, including Care Partner Vetting List and Quarterly CRP Reports.
- Data Submission & Reporting:** The central section containing the 'Quarterly CRP Reporting' module, which is highlighted with an orange border. It includes links for 'Edit / Submit', 'Revisions / QC', and 'View / Export'.
- Care Partner Vetting & Certification:** A section with links for 'Quarterly Certification', 'Annual Vetting', and 'Letters of Intent'.
- Program Participation:** A section with links for 'Letters of Intent' and 'Implementation Protocols'.
- Notifications & Communication:** A section with a link to 'View All Notifications'.

The footer of the interface includes the text '© CRISP. All Rights Reserved'.



# Data Submission – Quarterly CRP Reporting (1 of 9)

After starting a submission, you will see a list of sections to be completed on the left of the page, with the current section highlighted. Use the Next and Back navigation buttons to move through the workflow to complete all required sections.

You can save at any time using the Save button at the bottom of the screen. Use the 'Save & Continue Later' button to return to the landing page and complete your submission at a later point.

Data will be pre-populated where available.

The screenshot displays the 'ECIP Management Interface' for 'Anne Arundel Medical Center' in '(04) 2019', 'Quarter 1'. The left sidebar, labeled 'Sections', lists 'Verify Participant Information' (highlighted), 'General Questions', 'ECIP', and 'Review & Submit'. The main area, labeled 'Participant Information', prompts the user to 'Please verify the following information before continuing.' and contains pre-filled fields: Hospital Name (Sample Hospital), Hospital ID (111111), Performance Period ((04) 2019), Quarter (1), Contact Name (Nathan Hedberg), Contact Phone ((999) 999-9999), and Contact Email (nate@hmetrix.com). A 'Save' button is at the bottom right. A top navigation bar includes a 'Save & Continue Later' button, 'Back' and 'Next' buttons, and a user profile for 'Hedberg, Nate' with a 'Logout' link.

A 'Confirmation' dialog box with a close button in the top right corner. The message reads: 'There are unsaved changes on Participant details page. Do you want to save?'. At the bottom are three buttons: 'Save', 'Discard', and 'Cancel'.

If you attempt to navigate away from a screen without saving, you will be prompted to save or discard any changes, or cancel the navigation request. This functionality is the same across all workflows in the Management Interface.



# Data Submission – Quarterly CRP Reporting (2 of 9)

Where drop-downs are available, please use them to select the desired value rather than entering manually.

Some data elements are conditional and will only appear if specific selections are made, such as the care partner disputes portion of the report. If you select 'No' for these elements, the subsequent fields will not appear, and you do not need to complete them.





# Data Submission – Quarterly CRP Reporting (3 of 9)

Be sure to use the application Next and Back navigation buttons to move through the workflow to ensure you complete all sections.

The qualitative reporting elements are the same as those found in the earlier Excel submission template. Please complete all fields as thoroughly as possible; if you do not have a response, enter 'No Response' for that item rather than leaving it blank.

The screenshot displays a web application for submitting a Quarterly CRP Report. The interface is divided into a left sidebar and a main content area. The sidebar, titled "Quarterly CRP Report Submission", contains four buttons: "Verify Participant Information", "General Questions" (highlighted in blue), "ECIP", and "Review & Submit". The main content area has a header with "Sample Hospital", "(04) 2019", and "Quarter 2". It includes a "Save & Continue Later" button and "Back" and "Next" navigation buttons. The section is titled "Qualitative Program Reporting". It contains four text input fields, each preceded by a prompt: 1. "If your hospital is integrating this program with other programs, please tell us which programs" followed by "Explanation and description". 2. "Please provide a summary of monitoring activities to ensure hospital compliance with the Participation Agreement and Implementation Protocols: Provide an overall summary of progress being made on each intervention such as 'New protocols developed and implemented. Starting monitoring next quarter.'" followed by "Explanation and description". 3. "Please provide other relevant findings, trends and anecdotes on success and challenges of the care redesign program implementation: Indicate if there are any roadblocks, changing trends or stories about the program implementation. Information on engagement with PAC providers is particularly useful." followed by "Explanation and description". 4. "Please provide any suggestions on how implementing the Allowable CRP Interventions could be improved. For example, if a change to the EHR might make implementation of the intervention easier, indicate that and whether it is being pursued." followed by "Explanation and description". A "Save" button is located at the bottom right of the main content area.





# Data Submission – Quarterly CRP Reporting (4 of 9)

Quarterly CRP Report Submission

Verify Participant Information

General Questions

ECIP

Review & Submit

Sample Hospital(04) 2019Quarter 2

Save & Continue Later

BackNext

ECIP Allowable Intervention Measurement

Click to populate data or change values in table

Upload Results

Provider Name	Clinical Episode Category	Intervention Category	Intervention	Unit of Measurement	Baseline	Target	Participating	Met Goal	Condition of Payment
---------------	---------------------------	-----------------------	--------------	---------------------	----------	--------	---------------	----------	----------------------

For sections of the report that require numerous data elements to be reported, the Management Interface provides an upload functionality. When you arrive on the screen requiring data upload, you will be presented with a blank table shell initially. Click the 'Upload Results' button to begin the upload and review process.



# Data Submission – Quarterly CRP Reporting (5 of 9)

How would you like to proceed ?

Upload New Values  
(Overwrite Existing)

Upload Values  
(Append to Existing)

Enter / Edit Manually  
(Grid View)

Download submission template

**Click to download template**

- To 'Upload New Values (Overwrite Existing)' or 'Upload Values (Append to Existing)', first download and populate the submission template. Use the Overwrite Existing option for new submissions or if you want to clear previously submitted data. If you simply want to add to an existing submission, use Append to Existing. Otherwise, the submission process is the same for both options.
- Alternatively, you can select Enter / Edit Manually to open a grid view to create or edit entries on an individual basis.
- All participant workflows in the CRP Management Interface requiring data upload have the same basic options and functionality as described here.



# Data Submission – Quarterly CRP Reporting (6 of 9)

CRP Reports									
Provider/Group Name	Clinical Episode Category	Intervention Category	Intervention	Unit of Measurement	Baseline	Target	Participating	Met Goal	Condition of Payment
BOISE OPERATIONS, LLC	Cullulitis	Clinical Care / Care Redesign	Enhanced coordination with post-acute care providers	[measure description]	1	1	1	1	Yes
MEDICAL CENTER ANESTHESIA ASSOCIATE	Acute myocardial infarction(AMI)	Beneficiary / Caregiver Engagement	Interdisciplinary team meetings address patients' needs and progress.	[measure description]	2	2	1	1	No

Upload templates are Excel files that contain tables for all required data elements. For pre-populated elements, you can select the appropriate choice in-cell from a dropdown menu; if you do not use the dropdown, please ensure consistent entry for efficient and accurate review. Data elements not matching the expected format will result in an upload error, and you will be asked to review and correct such cases before the upload will proceed.

Submission templates are currently available for Care Redesign Intervention Measurement (shown), Quarterly Care Partner Certification, and Care Partner Incentive Distribution. Each template is different per the requirements of the given submission, so be sure to download and use the correct template for each workflow.



# Data Submission – Quarterly CRP Reporting (7 of 9)

Once you have completed and reviewed the template, drag and drop it to the indicated area in the application interface, or use the Choose File to locate the template in the file browser for upload.


After the upload completes, you will be presented with a confirmation that the upload was successful and moved to the Grid view for review and any final edits before submitting.

**Upload Intervention Measurement Data**

How would you like to proceed ?

**Orange button indicates current selection** → **Upload New Values (Overwrite Existing)** **Upload Values (Append to Existing)** **Enter / Edit Manually (Grid View)**

**Download submission template**

**Drag and drop completed submission template here** →   
Drop your file(s) here or click on Choose File(s) button

**Navigate to completed submission template** → **Choose File(s)**



# Data Submission – Quarterly CRP Reporting (8 of 9)

In the Grid View, you can manually add, edit, or delete rows.

To add a new row, click the '+ Add New' button in the upper right corner of the table. Complete all elements in the modal window that appears, then hit Add to confirm, or Cancel to cancel the entry.

To delete a row, click the trash can icon at the far-right end of the row.

Double-click a row to edit previously entered or uploaded values. Be sure that all new values match the expected data type for that column.

The screenshot displays the 'ECIP Allowable Intervention Measurement' interface. At the top, it shows 'Anne Arundel Medical Center', '(04) 2019', and 'Quarter 1'. There are buttons for 'Save & Continue Later', 'Back', 'Next', and 'Upload Results'. The main heading is 'ECIP Allowable Intervention Measurement', followed by 'Upload Intervention Measurement Data'. A modal window titled 'Add ECIP' is open, showing 'ECIP Conditions of Payment Details'. The modal contains the following fields:

- Provider Name: Sample SNF 4
- Clinical Episode Category: Renal failure
- Intervention Category: Clinical Care / Care Redesign
- Intervention: Standardized, evidence-based protocol implement
- Unit of Measurement: (empty)
- Baseline: (dropdown)
- Target: (dropdown)
- Participating: (dropdown)
- Met Goal: (dropdown)
- Condition of Payment: (dropdown)

At the bottom of the modal are 'Add' and 'Cancel' buttons. To the right of the modal, a table is partially visible with columns 'Goal' and 'Condition of Payment'. A row is shown with 'Yes' in the 'Condition of Payment' column. Annotations with orange lines point to the '+ Add New' button in the table header (labeled 'Add new row') and the trash can icon in the table row (labeled 'Delete row'). The modal itself is labeled 'New row entry pane'.



# Data Submission – Quarterly Reporting (9 of 9)

Finally, you will be asked to attest to the accuracy of your submission and confirm that any edits or corrections will promptly be submitted to CRISP and the HSCRC.

Type your name to confirm, noting that it must match the username displayed exactly.

Quarterly CRP Report Submission

Sample Hospital (04) 2019 Quarter 2

**Finalize & Submit**

As required by the Participation Agreement, Section 9.1(c), I certify that this report is true, accurate and complete. If I find that a submitted report is not true, accurate or complete, I will promptly submit a revised CRP report.

Submitter Name:  
Type name to sign and attest

**Export CRP Report to pdf** **Export CRP Report to xlsx**


**Before submitting, type name here to attest to and certify accuracy of data included in the report**

You can export a PDF or Excel copy of this submission using the buttons in the upper right-hand corner of this screen, or by navigating to the 'View / Export Reports' section from the CRP Management Landing Page.


Before submitting, you may also export a PDF and / or Excel copy of your submission for offline reference. These same PDF and Excel versions can be accessed at any point by using the 'View / Export' links for the corresponding module on the landing page.



# Care Partner Incentive Reporting

**CRISP**

ECIP Management Interface

Hospital: Sample Hospital  XXXXXXXXXX [Logout](#)

Upcoming Dates

Care Partner Vetting List 2019 Q1 Due	12/21
Quarterly CRP Report 2019 Q2 Due	12/21
Care Partner Incentive Distribution Report 2019 Q2	12/21
Care Partner Vetting List 2019 Q2 Due	12/21
Care Partner Incentive Distribution Report 2019 Q1	01/13

My Tasks

Care Partner Vetting List 2019 Q1	→
Quarterly CRP Report 2019 Q2	→
Care Partner Incentive Distribution Report 2019 Q2	→
Care Partner Vetting List 2019 Q2	→
Care Partner Incentive Distribution Report 2019 Q1	→

View All Tasks

Performance Period: (04) 2019 Quarter: 1

Data Submission & Reporting

Quarterly CRP Reporting

Edit / Submit Revisions / QC View / Export

Care Partner Incentive Reporting

Edit / Submit Revisions / QC View / Export

Reconciliation Reports

Review & Confirm Current View / Export

Program Reports

View / Export

Care Partner Vetting & Certification

Quarterly Certification

Edit / Submit Current View / Export Previous

Annual Vetting

Review & Confirm Current View / Export Previous

Program Participation

Letters of Intent

Start / Submit New View / Export Previous

Implementation Protocols

Edit / Submit New Revisions / QC View / Export Previous

Notifications & Communication

View All Notifications

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# Data Submission – Incentive Payment Distribution

As in the Quarterly CRP Report, you can double-click any row to edit it. Where selectors are available, please use them to enter the correct value. After you are done, you can either Update the row confirming your changes or Cancel and discard your changes.

You can also Undo the last action take by using the corresponding button in the upper right-hand corner of the table.

Incentive Payment Reporting  
Selected Track:

ECIP

Upload / Enter Data

Review & Confirm

Finalize and Submit

Sample Hospital (04) 2019 Quarter 1

Save & Continue Later

Back Next

**Incentive Payment Distribution Reporting**

How would you like to proceed ?

Upload New Values (Overwrite Existing)

Upload Values (Append to Existing)

Enter / Edit Manually (Grid View)

Undo last edit

**Incentive Payment**

Double click to edit + Add New Undo

Care Partner ID	Care Partner Name	Care Partner Type	Distribution Amount	Distribution Date	Distribution Method	
5148024282	JACKIE CLOUSE	Physician	1300	12/16/2019	Direct	
5138543762	JENNESSA FRANKE	Physician	\$9	12/16/2019	Transfer	
5209964219	KELLY MANDAVAWALA	Physician	\$1	12/16/2019	Direct	
5209646279	ELISE CASICO	Physician	\$1,100.00	12/16/2019	Direct	
5209390554	JOAN HANSEN	Physician	\$850.00	12/16/2019	Direct	
5300703187	JOHNA JONES	Physician	\$750.00	12/16/2019	Transfer	
5502058746	SHA-RON WOODARD	Physician	\$1,200.00	12/16/2019	Transfer	
5502726459	BECKY BONEGIO	Physician	\$1,500.00	12/16/2019	Direct	
5704700230	OSSIE REARDON	Physician	\$750.00	12/16/2019	Direct	
57044806689	RACHEL SIMPSON	Physician	\$1,500.00	12/16/2019	Direct	
5704676741	LINDSEY MULLEN	Physician	\$1,400.00	12/16/2019	Transfer	
5906043923	ALLISON BEGEN	Physician	\$1,200.00	12/16/2019	Transfer	
5906051301	PATRICIA RIVERO	Physician	\$1,000.00	12/16/2019	Transfer	

Save

Currently editing row

Confirm edits and update row

Cancel and discard edits

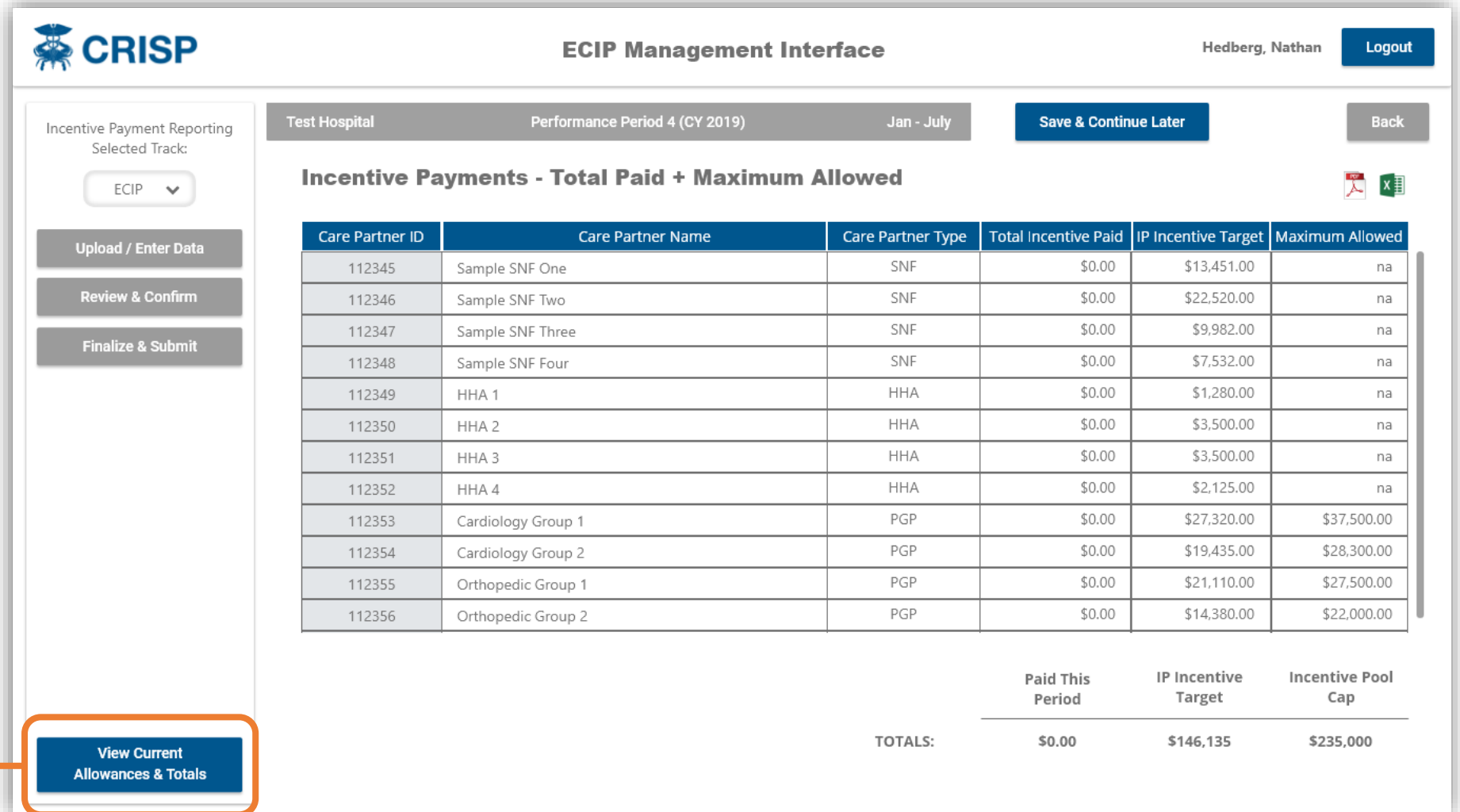




# Data Submission – Incentive Distributions

Where performance data has been pre-calculated based on your Implementation Protocol and results, it will be populated and displayed in the Management Interface for reference, starting with pre-calculated Care Partner Incentive Distribution amounts.

Click the button in the bottom-left corner to view.



The screenshot displays the CRISP ECIP Management Interface. At the top, the CRISP logo is on the left, and the user name 'Hedberg, Nathan' with a 'Logout' button is on the right. The main header shows 'Test Hospital', 'Performance Period 4 (CY 2019)', and 'Jan - July'. A 'Save & Continue Later' button and a 'Back' button are also present.

On the left sidebar, under 'Incentive Payment Reporting Selected Track:', there is a dropdown menu set to 'ECIP'. Below this are three buttons: 'Upload / Enter Data', 'Review & Confirm', and 'Finalize & Submit'.

The main content area is titled 'Incentive Payments - Total Paid + Maximum Allowed'. It contains a table with the following data:

Care Partner ID	Care Partner Name	Care Partner Type	Total Incentive Paid	IP Incentive Target	Maximum Allowed
112345	Sample SNF One	SNF	\$0.00	\$13,451.00	na
112346	Sample SNF Two	SNF	\$0.00	\$22,520.00	na
112347	Sample SNF Three	SNF	\$0.00	\$9,982.00	na
112348	Sample SNF Four	SNF	\$0.00	\$7,532.00	na
112349	HHA 1	HHA	\$0.00	\$1,280.00	na
112350	HHA 2	HHA	\$0.00	\$3,500.00	na
112351	HHA 3	HHA	\$0.00	\$3,500.00	na
112352	HHA 4	HHA	\$0.00	\$2,125.00	na
112353	Cardiology Group 1	PGP	\$0.00	\$27,320.00	\$37,500.00
112354	Cardiology Group 2	PGP	\$0.00	\$19,435.00	\$28,300.00
112355	Orthopedic Group 1	PGP	\$0.00	\$21,110.00	\$27,500.00
112356	Orthopedic Group 2	PGP	\$0.00	\$14,380.00	\$22,000.00

At the bottom right, there is a summary table:

	Paid This Period	IP Incentive Target	Incentive Pool Cap
TOTALS:	\$0.00	\$146,135	\$235,000

In the bottom-left corner, there is a button labeled 'View Current Allowances & Totals', which is highlighted with an orange box and an arrow pointing to it from the text on the left.

All submissions require the submitter to attest to the accuracy and completeness of the data submitted. Any corrections or edits should be promptly communicated to the HSCRC if such a need should arise. As with the other workflows, the name of the attestor must be entered to match the assigned username exactly.

Incentive Payment Reporting  
Selected Track:

ECIP

Upload / Enter Data

Review & Confirm

Finalize & Submit

View Current Allowances & Totals

Sample Hospital(04) 2019Quarter 1

Save & Continue LaterBack

PDFExcel

### Finalize & Submit

I certify to my knowledge and the best of my ability that the incentive distributions submitted here are accurate and complete. I understand my facility is responsible for submitting any corrections, additions, deletions or amendments to these distributions in a timely fashion, and that the HSCRC will be reviewing all care partner incentive distributions to ensure compliance with our facility's submitted Implementation Protocol for this program and all applicable laws and regulations.

Submitter Name:  
Doe, John  
Type name to sign and attest

Submit

You can export a PDF or Excel copy of this submission using the buttons in the upper right-hand corner of this screen, or by navigating to the 'View / Export Reports' section from the CRP Management Landing Page.



# Data Submission – Incentive Distributions

If the HSCRC requires corrections, edits, or clarifications to your submission, you will receive an email notification prompting you to do so. Open edits can be accessed using the 'Revisions / QC' link from the landing page for the appropriate workflow, and any reviewer comments will be displayed on the corresponding page.

This is the same for all workflow modules.

Incentive Payment Reporting  
Selected Track:

ECIP

Upload / Enter Data

Review & Confirm

Finalize and Submit

Sample Hospital(04) 2019Quarter 1

Save & Continue LaterBackNext

Incentive Payment Distribution Reporting

Reviewer Status:  
☐ Accepted  
☒ Requires Revision

Reviewer Comments:


HSCRC Reviewer status and comments

Care Partner ID	Care Partner Name	Care Partner Type	Distribution Amount	Distribution Date	Distribution Method
5067105635	DANIELLE BRYAN	Physician	\$800.00	12/16/2019	Transfer
5148024282	JACKIE CLOUSE	Physician	\$1,300.00	12/16/2019	Direct
5188543762	JENNESA FRANKE	Physician	\$900.00	12/16/2019	Transfer
5209964219	KELLY MANDAVAWALA	Physician	\$1,500.00	12/16/2019	Direct
5219646279	ELISE CASICO	Physician	\$1,100.00	12/16/2019	Direct
5269390554	JOAN HANSEN	Physician	\$850.00	12/16/2019	Transfer
5390703187	JOHNA JONES	Physician	\$750.00	12/16/2019	Transfer
5542058746	SHA-RON WOODARD	Physician	\$1,200.00	12/16/2019	Transfer
5592726459	BECKY BONEGIO	Physician	\$1,500.00	12/16/2019	Direct
5714700230	OSSIE REARDON	Physician	\$750.00	12/16/2019	Direct
5734806689	RACHEL SIMPSON	Physician	\$1,500.00	12/16/2019	Direct
5794676741	LINDSEY MULLEN	Physician	\$1,400.00	12/16/2019	Transfer
5936043923	ALLISON BEGEN	Physician	\$1,200.00	12/16/2019	Transfer
5956051301	PATRICIA RIVERO	Physician	\$1,000.00	12/16/2019	Transfer
5986313929	HEATHER CENDAN	Physician	\$2,000.00	12/16/2019	Transfer



View Current Allowances & Totals



# Quarterly Care Partner Certification

**CRISP**

ECIP Management Interface

Hospital: Sample Hospital  XXXXXXXXXX  Logout

Upcoming Dates

Care Partner Vetting List 2019 Q1 Due	12/21
Quarterly CRP Report 2019 Q2 Due	12/21
Care Partner Incentive Distribution Report 2019 Q2	12/21
Care Partner Vetting List 2019 Q2 Due	12/21
Care Partner Incentive Distribution Report 2019 Q1	01/13

My Tasks

Care Partner Vetting List 2019 Q1	→
Quarterly CRP Report 2019 Q2	→
Care Partner Incentive Distribution Report 2019 Q2	→
Care Partner Vetting List 2019 Q2	→
Care Partner Incentive Distribution Report 2019 Q1	→

View All Tasks

Performance Period: (04) 2019 Quarter: 1

Data Submission & Reporting

Quarterly CRP Reporting

Edit / Submit Revisions / QC View / Export

Care Partner Incentive Reporting

Edit / Submit Revisions / QC View / Export

Reconciliation Reports

Review & Confirm Current View / Export

Program Reports

View / Export

Care Partner Vetting & Certification

Quarterly Certification

Edit / Submit Current View / Export Previous

Annual Vetting

Review & Confirm Current View / Export Previous

Program Participation

Letters of Intent

Start / Submit New View / Export Previous

Implementation Protocols

Edit / Submit New Revisions / QC View / Export Previous

Notifications & Communication

View All Notifications

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# Quarterly Care Partner Certification

Care partner certification data is submitted using the same upload function as previously described. Note that in the submission template, there are two tabs – one for clinicians and one for institutional partners. If a type does not apply, simply leave it blank.

The 'Status' column will automatically be populated with the CMS vetting results for the applicable year. It cannot be modified in the application; if you see issues with eligibility here, reach out to CRISP to discuss.

The screenshot displays the CRISP ECIP Management Interface. The header includes the CRISP logo, the title 'ECIP Management Interface', a hospital selection dropdown (currently showing 'Hedberg, Nate'), and a user profile with a 'Logout' button. The main content area is titled 'Anne Arundel Medical Center (04) 2019 Quarter 1' and features a 'Save & Continue Later' button and navigation buttons for 'Back' and 'Next'. The primary section is 'Upload / Enter Care Partner List', which includes instructions about pre-populated data and a note that separate lists are required for clinician and institutional care partners. Below this are three buttons: 'Upload New Lists (Overwrite Existing)', 'Upload Lists (Append to Existing)', and 'Review / Edit Manually (Grid View)'. The interface then shows two tables: 'Clinician Care Partners' and 'Institutional Care Partners'. Each table has a 'Double click to edit' link, an 'Add New' button, and an 'Undo' button. The 'Clinician Care Partners' table has columns for NPI, First Name, Last Name, Care Partner Type, and Status. The 'Institutional Care Partners' table has columns for Facility TIN, Facility Legal Name, D/B/A Name, Facility CCN, Facility Address, Care Partner Type, and Status. A 'Save' button is located at the bottom right of the institutional table.

**CRISP** **ECIP Management Interface** Hospital:  Hedberg, Nate [Logout](#)

Care Partner Vetting / Certification

[Upload / Enter Data](#) [Review & Confirm](#) [Finalize & Submit](#)

**Upload / Enter Care Partner List**

Your initial quarterly Care Partner certification lists have been pre-populated with the providers from last quarter's lists. How would you like to proceed? If you upload a new list for processing, you will have the opportunity to review and manually edit before submitting.

Please note that separate lists are required for clinician and institutional care partners.

[Upload New Lists \(Overwrite Existing\)](#) [Upload Lists \(Append to Existing\)](#) [Review / Edit Manually \(Grid View\)](#)

**Clinician Care Partners** [Double click to edit](#) [+ Add New](#) [Undo](#)

NPI	First Name	Last Name	Care Partner Type	Status
123456666	Santa	Clause	Physician	
123456777	James	Bond	Nurse Specialist/Practitioner	
123456788	Jane	Doe	Physician	
123456789	John	Doe	Nurse Specialist/Practitioner	

**Institutional Care Partners** [Double click to edit](#) [+ Add New](#) [Undo](#)


Facility TIN	Facility Legal Name	D/B/A Name	Facility CCN	Facility Address	Care Partner Type	Status
123456	Sample SNF	None	333333	1234 Sample Road, Suite 2...	Skilled Nursing Facility	
123455	Sample SNF 2	None	444444	4567 Example Lane, Winso...	Skilled Nursing Facility	
123454	Sample SNF 3	D/B/A Sam...	555555	6789 Witty Line, Baltimore,...	Skilled Nursing Facility	
123444	Sample SNF 4	Sample SNF...	666666	2222 King Arthur's Court, ...	Skilled Nursing Facility	

[Save](#)



# Future Submission Functionality

Additional functionality will be added to the Management Interface over time, including the Implementation Protocol submission for ECIP Year 3 (2021) in September 2020



ECIP Management Interface

Hedberg, Nathan

Logout

Implementation Protocol - ECIP

Verify Participant Information

Program Structure

Episode & Care Partner Selection

Care Redesign Interventions

Incentive Distribution

Review & Submit

Test Hospital

ECIP Implementation Protocol - PP5

Save & Continue Later

Back

Next

### Participant Information

Please verify the following information before continuing.

Hospital Name	<input type="text" value="Sample Hospital"/>	Hospital ID	<input type="text" value="123456"/>
Performance Period	<input type="text" value="4 (2019)"/>	Quarter	<input type="text" value="1"/>
Contact Name	<input type="text" value="Jane Doe"/>		
Contact Phone	<input type="text" value="(999) 999-9999"/>		
Contact Email	<input type="text" value="janedoe@samplehospital.com"/>		
Do you plan on distributing incentive payments to Care Partners for this performance period in this program?		<input type="text" value="Yes"/>	



**CRISP**

## Q & A

*Currently inactive areas of the Management Interface will be covered in future webinars as the corresponding modules go live.*